

## NOTICE INVITINGTENDER

**Subject : Purchase and Installation of RO Purifier with water cooling system.**

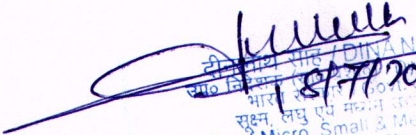
On behalf of President of India, Office of the Development Commissioner (MSME), Government of India, invites sealed bids for *supply of RO Purifier with Water Cooling System*. Tender Document can be downloaded from the website ([www.dcmsme.gov.in](http://www.dcmsme.gov.in))

### A1.Details of Bid:

Bid Reference & Date	Tender No: D-21013/2/2016-17/GA Dt. 22.06.2016
Last date & time of receipt of bid	Dt. 29.07.2016, at 3:00PM
Opening of Bids	Dt. 29.07.2016, at 3:30PM
Place of receiving the bid & Address for communication	Tender Box, IFC Centre of this office, Ground Floor or Room No. 734A, GA Division, O/o Development Commissioner (MSME) Ministry of MSME, Government of India, 7 <sup>th</sup> Floor, A-wing, Nirman Bhawan Maulana Azad Road, New Delhi-110108.
Tender Fee	Rs. 500/- (Rupees Five Hundred only) (DD/ Bankers Cheque)- Non refundable. <i>The DD/BC shall be in favour of PAO(MSME) Payble at N Delhi</i>
Bid security/EMD	Rs. 5,000/- (Rupees Five Thousand Only) (DD/ Bankers Cheque) <i>The DD/BC shall be in favour of PAO(MSME) Payble at N Delhi</i>
Bank Guarantee	As per Govt. of India rule
Pre-Bid meeting	25.07.2016 at 15:30 hrs
Contact person	Sh. D.N.Sah, Dy. Director (GA) 23061474 Sh. Sameer Malhotra Asst. Director (GA) 23062183

### A. 2 Eligibility / Qualification Criteria:

1. The bidder shall preferably be a Government entity or those who have been approved by, or who have sold similar products to, any Government Department / organization.
2. The bidder shall have minimum 3 years experience of selling similar products to any Organization (Govt. or Non Govt ) and installing/maintaining the same.
3. The bidder shall have valid ISO Certification.
4. The participating bidder(s) must have annual turnover of a minimum of Rs 15 lakhs in all of preceding years during last three years.
5. The Bidder should have valid PAN/ GIR Card.
6. The Bidder should furnish IT returns for the last three financial years
7. The bidder should have a Bank Account of its own
8. The firm should not have been blacklisted by any Government organization (Certificate as per attach performa).

  
D. N. SAH, Dy. Director (GA)  
29/7/2016  
Ministry of Micro, Small & Medium Enterprises  
विकास आयोग (सू. लघु एवं मध्यम उद्यम) का कार्यालय  
Office of the Dev. Commr. (MSME)  
निर्माण भवन, नई दिल्ली-100/Nirman Bhawan, New Delhi-108



### A.3 Period of validity of bid:

1. The bid shall remain valid for 60 days after the date of bid opening. The office reserves the right to extend the bid validity period with due approval of the competent Authority.
2. If any bidder desires to withdraw his tender before the said period shall, without prejudice to any other right or remedy, forfeit the Bid Security absolutely.

### A.4 Submission of Bids:

1. The complete bid shall be **submitted /dropped in** the tender box in Information Facilitation Centre (IFC) of this office on Ground Floor.
2. The first envelope shall be superscribed with the name of work
3. All prices and other information in this regard having a bearing on the price shall be written both in figures and words in the prescribed offer form, separately and referred to in the relevant column of the bid form.
4. Any overwriting in the figures/words showing the prices will render the bid invalid and no further query/ request as regards the bid would be entertained under any circumstances.
5. Bidders shall furnish clause-by-clause comment/response on all clauses of Bid Document including Technical Specifications and must specify the reference page number.
6. No firm will be allowed to participate in the bid, if the firm is having any pending disputes with this office or if the firm has ever been blacklisted by any Government Organisation.
7. Copies of all relevant products literature/Brochures must be submitted along with the bid itself.

### A.5 Opening of Bids:


1. The purchaser will open the bids on prescheduled time, date and venue in the presence of the bidders' representatives who choose to attend. If due to any unavoidable circumstances, the Bid is not opened in pre-scheduled date and time, the Bid will be opened in the next working day, at the same time.
2. The bidder's representatives who will be present shall sign in the designated register authenticating their presence during Bid opening.
3. The bidders' names, bid withdrawals, presence of bid security and such other details as the Purchaser at his discretion may consider appropriate will be announced at the bid opening.
4. The firms who have submitted the bids and whose offers are found technically suitable shall be informed of the opening date of the second envelop i.e. "Price Bid (Financial Bid)".

**A.6 Clarification of Bids:** During the course of evaluation of Bid, if any clarification on Technical Bid is required, the bidder have to provide suitable clarification in writing and no change in Financial Bid e.g. price or substance of the bid shall be entertained.

### A.7 Evaluation of Bids: *The Purchaser will examine the bids to determine whether:*

1. They are complete in all respect.
2. Required Bid Security etc have been furnished
3. The documents have been properly signed;

**A. 8 Resolution of Disputes:** The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

  
उत्पाद निदेशक (साठवसाह) / Dy. Director  
भारत सरकार / Govt. of India  
खान, लक्ष्मी एवं मध्यम उद्यम मंत्रालय  
Ministry of Khano, Small & Medium Scale  
विकास आगुत (खाने एवं मध्यम) क  
Office of the Dy. Comm. (Khan)  
विभाग, भारत, नई दिल्ली-108/Mr. N. Bhowmik



**A.9 Applicable Law:** The Contract shall be interpreted in accordance with the laws of the Union of India & will be under the jurisdiction of court in Delhi.

**A.10 Notices:** Any notices given by one party to the other pursuant to the Contract shall be sent in writing or by fax/ telex / cable / email and confirmed in writing to the address specified for that purpose in the Special Conditions of Contract. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

**A.11 Taxes and Duties:** Supplier shall be entirely responsible for all taxes, duties, license fees, etc, incurred until delivery of the Contracted Goods & services to the Purchaser. No tax or duty will be payable by the purchaser. If there is any enhancement in the taxes, duties, license fees etc, during the service period, the enhanced expenditure will be paid by the purchaser.

**A.12 Payment:** The payment to the firm will be made only after successful installation and a certification by the firm to that effect.

**A.13 Notices:** Any modification in the tender before bid opening, the same will be available on the office's website [www.dcmsme.gov.in](http://www.dcmsme.gov.in)



उप निदेशक (सां.प्रशा.) / Dy. Director (GA)  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आहुत (एन. डी. एन. एम. उद्यम) का कार्यालय  
Office of the Dev. Commr. (MSME)  
निर्माण भवन, नई दिल्ली-108 / Nirman Bhavan, New Delhi-108



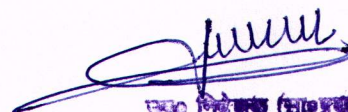
## B. Scope of Work

Tender for supply of RO Purifier with Water Cooling System. The detail specification of RO Purifier with Water Cooling System are as below :-

Sl.No	Item	Specification	Make	Quantity
1.	Complete Water Purifying System with cooling system.	Ro Filter with 150 litres per hour Storage Capacity with Chiller - 150 ltrs (as per International Standard) High quality systems built to meet flow requirements for Govt of India office. Pressure Sand Filter Pre Filter Stage 1 : minimum 10 Micron PP Filter Pre Filter Stage 2 : minimum 5 Micron PP Filter Carbon Filter Motor : 0.5 Hp 230 ~ AC volt. Membrane : 25 X 40 Automatic on & off System : Radar switch. Production Rate : 150 Lph. Power Consumption : 230 ~ Volt AC ( 0.5 H.P )	Any make	One unit

### Terms and Conditions :-

1. All bidders are advised to attend the pre bid meeting to ascertain the actual space availability in the office, Scope of work, physical verification of space and other technical requirements. The specifications above are indicative. However, the plant shall have all the features as per latest technology.
2. No extra payment will be made for local delivery and packing/forwarding etc.
3. Price shall be quoted including all statutory taxes, duties.
4. The price shall be quoted separately for the RO Equipment with one year warrantee and AMC cost for next 2 years. The warrantee and AMC period includes replacement of filters, membranes, Pumps & spare parts etc. No extra cost what so ever will be bear by this office.
5. **Penalty Clause :** The firm shall have to provide satisfactory services during the period of warrantee and AMC. If the service is found to be unsatisfactory then the AMC would be terminated with 15 days prior notice and the security amount deposited would be forfeited. Further, if the RO purifier is non functional for more than 4 hrs, then penalty of Rs.1000 per day shall be imposed.
6. All items shall be as per the Specification. No deviation will be allowed in this regard.
7. The payment will be made after successful delivery of item and its Installation. The payment for AMC will be followed as per Govt. of India rule (Half yearly basis).
8. The successful bidder shall have to deposit bank guarantee as per Govt. of India's rule.



उप निदेशक (आवक) / Dy. Director (Inv)  
महानगरपालिका / Govt. of India  
पुनः मन्त्रालय / Ministry of Home, Urban & Medium Ex  
विभाग / Office of the Dy. Commr.  
पुनः, नई दिल्ली-108 / New Delhi-108



9. The bidder have to submit a certificate stating that all spare parts (Consumables/Non-Consumables) of R.O. System with inbuilt water cooling facility are covered under warranty for one time replacement for the entire period of one year or free on-site warranty.
10. The successful bidder should physically verify the R.O. System installed in the Office of DC, MSME mentioned above and submit the verification report regarding the purity, output, storage of water periodically, say once in a month or as and when they are called for.
11. The Service Engineers should attend all complaints and rectify at his own level. He should be well behaved / mannered with the consumers/complainant.
12. The complaints lodged with the Service Engineer will be required to be attended by him on the same day. Any complaint that cannot be attended by him, will be required to be attended by the next day positively.
13. If at any point of time, the services of the Service Engineer, being provided by the firm are noticed to be unsatisfactory or not of the expected level in any manner, the firm will be responsible to change the Service Engineer immediately after such inadequacies are brought notice to the firm verbally/ writing.
14. The Competent Authority will have the authority to reject any/all offer(s) without assigning any reason thereof. Any enquiry after submission of the quotations will not be entertained.
15. The Competent Authority reserves the right to conduct performance review of the contracting firm at any time during the contract period and deficiencies, if any noticed will result in termination of the contract. It further reserves the right to suo- moto terminate the contract by giving one month notice at any point of time without assigning any reasons.



**TECHNICAL INFORMATION**

1. Name of the Bidding Company/ Firm/Agency  
(Bidder)
2. Status of the firm  
(Whether Proprietary/Partnership/Company)
3. Whether OEM/Authorised dealer
4. If authorised dealer, then of which OEM :
5. Name(s) of the Owner/Partner/ Director(s):
6. Full address of Registered Office
7. Full address of the operative branch of the Bidder (in  
Delhi/New Delhi/NCR)
8. Name of Banker with complete address, : Tei.No. &  
IFSC
9. Registration Details (self attested copies to be enclosed): (a) PAN/TIN  
No.  
(b) Service Tax Registration No.  
(c) Proof of Income Tax Assessment  
(attach copies of ITR for last three assessment years i.e. 2013-14 to 2015-16)
10. Details of Earnest Money Deposit (Rs. 15,000/-): (a) Banker's  
Cheque No./Demand Draft No.  
(b) Date  
(c) Name of Issuing Bank
11. Annual Turnover of last three assessment years(attach proof)

Assessment Year		
2013-14	2014-15	2015-16

उप निदेशक (सांख्यिकी) / Dy. Director (CA)  
आय कर विभाग / Govt. of India  
एन.एम. ई.एम.एस. एंटरप्राइजेस  
N.M.E.E.M.S. Enterprises  
विकास आयोग (एन.एम.एस. एंटरप्राइजेस) का कार्यालय  
Office of the Dev. Comm. (N.M.E.E.M.S.)  
विभाग भवन, नई दिल्ली-108/Memon Bhawan, New Delhi-108



12. Technical specifications of the machine:

Sl. No.	Technical requirement	Specifications
1	Purifying output/LPH	
2	Storage capacity (in litres)	
3	stages of RO purification (clearly specify)	

Date & Place

**Authorised Signature with seal of the company**



**FINANCIAL BID PROFORMA (FORMAT FOR SUBMITTING THE FINANCIAL BID)**

The detail specification of RO Purifier with Water Cooling System are as below :-

Sl.N o.	Item	Specification	Make	Quantity	Cost (Rs.)
1.	Complete Water Purifying System with cooling system.	Ro Filter Storage Capacity with Chiller - <b>150</b> ltrs (as per International Standard) High quality systems built to meet flow requirements for Govt of India office. Pressure Sand Filter Pre Filter Stage 1 : minimum 10 Micron PP Filter Pre Filter Stage 2 : minimum 5 Micron PP Filter Carbon Filter Motor : 0.5 Hp 230 ~ AC volt. Membrane : 25 X 40 as per IS Automatic on & off System : Radar switch. Production Rate : Upto 150 Lph. Power Consumption : 230 ~ Volt AC ( 0.5 H.P )	Any make	One unit	
2	AMC for 2 yrs	-do-	---	do	
TOTAL=1+2 ( In figures) including all tax applicable					

Note: L1 will be decided on the basis of consolidate price i.e 1 & 2 only as both activity are interlinked to each other.

**Authorised Signature with seal of the company**



**Annexure III**

**Declaration for NON- BLACKLISTING**

We confirm that we have not been banned or Blacklisted by any Government/Quasi Government Organisation.

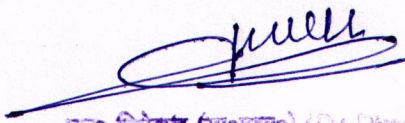
---

Seal, Signature and Name of the Tenderer



LIST OF DOCUMENTS TO BE ATTACHED WITH THE TENDER

1. E.M.D. of Rs. 5,000/- (Pay Order/Demand draft) to be dropped in EMD box separately.
2. Proof of Registered Office or Branch Office of Company /Firm /Agency in Delhi/NCR .
3. Proof of own Bank Account, TIN and PAN Card, Service Tax/VAT registration, Annual turnover & ITR for the last three assessment years.
4. Proof of experience in maintenance/supply of R.O. System with inbuilt water cooling facility for drinking water in offices of Central Government Ministries/ Departments.
5. Certificate stating that all spare parts (Consumables/Non-Consumables) of R.O. System with inbuilt water cooling facility are covered under warranty for one time replacement.
6. Self attested copy of a certificate indicating that the bidder has carefully read the terms and conditions of the tender and accepted all the provisions of the tender.
7. Self attested copy of non-blacklisting certificate .
8. Certificate that the services of the firm has not been terminated by Office of DC, MSME before the expiry of the contract during last three years.
9. A scanned copy of E.M.D. of Rs. 5,000/- (Pay Order/Demand draft) to be enclosed with the tender bid.
10. A copy of Tax registration certificate .
11. The Firm has to submit Brochure of product of any of the makes for which firm is quoting the tender.
12. The copy of undertaking that mandatory free service shall be carried out as per guidelines.
13. Vendor/Bidder shall submit the certificate from OEM mentioning the continued support of spare parts, repairing of faulty equipments over a minimum period of 5 years from the manufacturers of acceptable-make from the date of installation of the material.

  
उप निदेशक (सांख्यिकी) / Dy. Director (CA)  
भारत सरकार / Govt. of India  
वृहत्, लघु एवं सूक्ष्म उद्यम विभाग  
Ministry of Micro, Small & Medium Enterprises  
विकास आयोग (सू. स. एवं म. उद्यम) का कार्यालय  
Office of the Dev. Commr. (MSME)  
प्लॉट नं. 108, गेट दिल्ली-108 / Nirman Phase-II, New Delhi-1100108



## MANDATE FORM

### ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)/REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS

....

A. DETAIL OF ACCOUNT HOLDER:-

NAME OF ACCOUNT HOLDER	
COMPLETE CONTACT ADDRESS	
TELEPHONE NUMBER/FAX/EMAIL	

B. BANK ACCOUNT DETAILS:-

BANK NAME	
BRANCH NAME WITH COMPLETE ADDRESS, TELEPHONE NUMBER AND EMAIL	
WHETHER THE BRANCH IS COMPUTERISED?	
WHETHER THE BRANCH IS RTGS ENABLED? IF YES, THEN WHAT IS THE BRANCH'S <b>IFSC CODE</b>	
IS THE BRANCH ALSO NEFT ENABLED?	
TYPE OF BANK ACCOUNT (SB/CURRENT/CASH CREDIT )	
COMPLETE BANK ACCOUNT NUMBER (LATEST)	
MICR CODE OF BANK	

DATE OF EFFECT:-

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the user Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

(.....)

Signature of Customer

Date:

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

(.....)

Signature of Customer

Date:

1. Please attach a photocopy of cheque along with the verification obtained from the bank.
2. In case your Bank Branch is presently not "RTGS enabled", then upon its up gradation to "RTGS Enabled" branch, please submit the information again in the above proforma to the Department at earliest.