

Form – 10B

Form of Application for final payment of balance in the Provident Fund Account of a subscriber to be used by the Nominee or any other claimants where no nomination subsists.

To
The Principal Accountant General, West Bengal.

(Through the Head of Office)

Sir,

It is requested that arrangements may kindly be made for the payments of the accumulations in the payment of the accumulations in the _____
Provident Fund Account of Late _____

The necessary particulars required are given below :-

- 1) Name of the Govt. Servant :
- 2) Date of Birth :
- 3) Post held by the Govt. Servant :
- 4) Date of Birth :
- 5) Proof of death in the form of death certificate issued by the municipal authorities etc if available :
- 6) Provident Fund Account No. allotted to the subscriber :
- 7) Amount of Provident Fund money standing to the credit of subscriber at the time of his death if known :
- 8) Detail of the nominees alive on the date of death of the subscriber at the date of subscriber is a nomination subsists:-

Name of the Nominee	Relationship with the subscriber	Share of the Nominee
1)		
2)		
3)		
4)		

- 9) In case the nomination is in favour of person other than a member of the family, the details of the family if the subscriber subsequently acquired a family :-

Name of the Nominee	Relationship with the subscriber	Age on the Date
1)		
2)		
3)		
4)		

Contd.

- 10) In case no nomination subsists, the details of the surviving members of the family on the date of death of the subscriber. In the case of a daughter of a deceased son of the subscriber married before the death of the subscriber, it should be stated against her name whether her husband was alive on the date of death of the subscriber :-

Name of the Nominee	Relationship with the subscriber	Age on the Date of death
1)		
2)		
3)		
4)		

- 11) In the case of amount due to a minor child whose mother (widow of subscriber) is not a Hindu, the claim should be supported by Indemnity Bond of Guardianship Certificate, as the case may be _____

- 12) If the subscriber has left no family and no nomination subsists the names of person to whom the Provident Fund money is payable (to be supported by letters of probate or succession certificate etc.

Name of the Nominee	Relationship with the subscriber	Address
1)		
2)		
3)		
4)		

- 13) Religion of the claimant(s) :

- 14) The payment is desired through the office of _____ Treasury / Sub-Treasury. In this connection, through the _____ the following documents attested by a officer in Group-A Service/ Magistrate are attached.

- i) Personal marks of identification :
- ii) Left/ Right hand thumb and finger impression (in case of illiterate climate)
- iii) Specimen Signatures in duplicate (in the case of literate claimants)
- iv) Photograph in duplicate

Yours faithfully

Signature of claimant
Full name and address.

State : _____

Dated : _____

Contd.

(For use of Head of Office/ Department)

Forwarded to the Principal Accountant-General, (A&E), W.B. for necessary action. The particulars furnished above have been duly verified.

- 2) The Provident Fund Account No. _____ of
Shri/ Smt/ Kumari _____
(as verified from the annual statements furnished to him/ her is _____)
- 3) He/ She died on _____. A death certificate issued by the Municipal authorities
has been produced / is not required in this case as there is no doubt about his / her death.
- 4 The last fund deduction was made from his/ her pay for the month of _____
drawn in this office Bill No. _____ dated _____ for Rs. _____
(Rupees _____) only
Cash Voucher No. _____ of _____ Treasury,
the amount of deduction being Rs. _____ and recovery on account of refund of
advance Rs. _____.
- 5) Verified that he / she was sanctioned / not sanctioned temporary advance from his / her Provident
Fund Account during the 12 months immediately proceeding the date of his / her death.

<u>Amount of Advance</u>	<u>G.O. No.</u>	<u>Date</u>	<u>Token No.</u>	<u>Date</u>
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- 1)
2)
3)
4)

Certified that he / she was sanctioned / not sanctioned final withdrawals from his / her Provident
Fund Account during the 12 months immediately proceeding the date of his / her death

<u>Amount of Advance</u>	<u>G.O. No.</u>	<u>Date</u>	<u>Token No.</u>	<u>Date</u>
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- 1)
2)
3)
4)

- 6) Certified that no amount was withdrawn / the following amounts were withdrawn from his / her
Provident Fund Account during the last 12 months immediately proceeding the date of his / her death
for payments of Insurance premium or for the purchase of a new policy :-

<u>Policy No. & Name of the Company</u>	<u>Amount</u>	<u>Voucher No</u>
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- 7) His/ her subscription towards G.P.F. A/C has been / not been stopped 3 months prior to the date of his / her retirement on superannuation in terms of F.D. Memo No 1991-F dt. 01/03/1999
- 8) It is certified that no demands / Following demands of Government as due for recovery.
- 9) Certified that he / she was sanctioned / not sanctioned any amount (not exceeding 90% of balance standing at his credit) in terms of Finance Department (Audit Branch) Memo No 11830-F dt. 05/11/1993 during the last 12 months immediately proceeding the date of his / her retirement.

Amount of Withdrawal

Date

Voucher / Token No.

Signature of the Head Office /
Department

Certificate No. 8 to be furnished in case of Contributory provident Fund Only