

**Ministry of Micro, Small and Medium Enterprises  
Office of the Development Commissioner (MSME)**

**Statement of Immovable Property as on 31<sup>st</sup>. December 200**

1. Description of property :
2. Precise Location Name of District, Division, Taluka and Village in which the property is situated & also its distinctive number etc.
3. Area of land (in case of land and Building)
4. Nature of Land (in case of landed Property)
5. Extent of Interest (Rs.)
6. If not in own name, state in who's Name held & his/her relationship if Any to the Govt. Servant
7. Date of acquisition
8. How acquired (whether by purchase, Mortgage, lease, inheritance, gift or otherwise) & name with details of person(s) from whom acquired, Address & connection of the Govt. Servant, if any with the person/persons concerned  
*(please see note 1 of overleaf)*
9. Value of the Property *(see note 2 of overleaf)*
10. Particulars of sanction of prescribed authority if any
11. Total annual income from the property (Rs.)
12. Remarks

Signature

Name in Capital

Designation

**Note 1 :-**

*For the purpose of Column 8, the term "lease" would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a Yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealings "with the Government servant, such a lease should be shown in this column irrespective of the term of the lease, whether it is short term or long term, and the periodicity of the payment of rent.*

**Note 2 :-**

*In the column 9 should be shown :*

- a) Where the property had been acquired by purchase, mortgage or lease, the price or premium paid for such acquisition*
- b) Where it has been acquired by lease, the total annual rent thereof also, and*
- c) Where the acquisition is by inheritance, gift or exchange the approximate value of property so acquired.*