

# विकास आयुक्त का कार्यालय

(सूक्ष्म, लघु एवं मध्यम उद्यम)  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड,  
नई दिल्ली-110 108



OFFICE OF THE DEVELOPMENT COMMISSIONER  
(MICRO, SMALL & MEDIUM ENTERPRISES)  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES  
GOVERNMENT OF INDIA

Nirman Bhawan, 7<sup>th</sup> Floor, Maulana Azad Road,  
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File No. 65(04)/TCD/B05/2023-24-Part(1)/(E-4024718)/15

Date: 28.08.2023

To,

The Assistant Director I/c,  
Branch MSME – DFO,  
3 & 4 Industrial Estate,  
2<sup>nd</sup> Mile, Sevoke Road,  
Siliguri- 734 001.

**Subject: Approval for financial sanction of Rs. 63,31,000 /- towards construction of new office building for Branch MSME – DFO, Siliguri.**

Sir

I am directed to convey the administrative approval of AS & DC (MSME) for additional civil & electrical works and financial sanction & allocation of **Rs. 63,31,000/- (Sixty Three Lakh Thirty One Thousand only)** to Branch MSME – DFO, Siliguri for final settlement towards construction of new office building at Siliguri under object head Buildings and Structures (4851.00.102.33.00.72) during for FY 2023- 24.

2. The expenditure shall be accommodated to the Demand No. 68, Ministry of Micro, Small and Medium Enterprises (MSME) from Capital Section, Buildings and Structures (4851.00.102.33.00.72) for FY 2023- 24.

3. The work shall be carried out by the CPWD and the expenditure shall be made strictly as per GFR norms / Government prescribed procedures / Rules and Guidelines.

4. The construction of the new office building should be executed as per the approved drawings and there should not be any deviation from it.

5. **Joint Director/ Deputy Director/ Assistant Director /HoO/Incharge Branch MSME – DFO, Siliguri is requested to generate PFMS for their concerned CPWD to execute the above work and shall forward it to the Principal Accounts Officer (Compilation) Ministry of Industry, Udyog Bhawan, New Delhi through concerned PAO, so as to enable the CCA (Compilation Office) to generate Letter of Authorization to that concerned CPWD.**

6. Joint Director/ Deputy Director/ Assistant Director /HoO/Incharge Branch MSME – DFO, Siliguri shall furnish the monthly progress report of the work and also follow up regularly with CPWD authorities and ensures utilization of fund with in this current financial year.

अजय बाजपेय / AJAY BAJPEY  
संयुक्त निदेशक (आईईडीएस) / Joint Director (IEDS)  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
Office of the Dev. Commissioner (MSME)  
निर्माण भवन, नई दिल्ली-110011 / Nirman Bhawan, New Delhi-110011

*(Handwritten signature and date)*  
28/08/23