

# विकास आयुक्त का कार्यालय

(सूक्ष्म, लघु एवं मध्यम उद्यम)  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड़,  
नई दिल्ली-110 108



सत्यमेव जयते  
OFFICE OF DEVELOPMENT COMMISSIONER  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES  
GOVERNMENT OF INDIA

OFFICE OF THE DEVELOPMENT COMMISSIONER  
(MICRO, SMALL & MEDIUM ENTERPRISES)  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES  
GOVERNMENT OF INDIA

Nirman Bhawan, 7<sup>th</sup> Floor, Maulana Azad Road,  
New Delhi-110 108

Ph. EPAX-23063800, 23063802, 23063803, 23063804, 23063805 & 23063806

No. 65(06)/TCD/B02/2023-24/(E-4024560)/35

Date: 20/12/2023

To,

The Joint Director,  
Branch MSME- Development Institute,  
No. 386, Patel Road, Ram Nagar,  
Coimbatore, Tamil Nadu -641006

**Subject: Sanction and allocation of Rs. 25,000/- to Branch MSME-DFO, Coimbatore under the object head Materials & Supplies (2851.00.001.05.01.21) for the year 2023-24.**

Sir,

I am directed to convey the approval of AS & DC (MSME) for sanction and allocation of an amount **Rs. 25,000/- (Twenty Five Thousand only)** to Branch MSME-DFO, Coimbatore for purchasing of Chemicals, Raw materials & Consumables required for Motor and Pump laboratory of Branch MSME-DFO Coimbatore under object head Materials & Supplies (2851.00.001.05.01.21) for FY 2023-24.

2. The expenditure of **Rs. 25,000/-** shall be accommodated in Demand No. 68 – Ministry of Micro, Small & Medium Enterprises (MSME) under object head Materials & Supplies (2851.00.001.05.01.21) for the year 2023-24.
3. The expenditure is to be made strictly as per GFR norms and as per Government Procedures / Rules and Guidelines.
4. The expenditure should be made strictly to purchase the raw materials that are required for use of mechanical workshop only. The expenditure like IT & IT equipments, purchase of capital goods like machinery and equipments are not allowed to purchase from this head. The items that are consumable in nature only need be purchased.
5. The statement of Actual Expenditure incurred each month should be furnished to this office by 2<sup>nd</sup> of the following month inter alia with the reason or variation if any.

  
20/12/23

अजय बाजपैई / AJAY BAJPAI  
संयुक्त निदेशक (आई ई डी एस) / Joint Director (IEDS)  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
Office of the Dev. Commissioner (MSME)  
निर्माण भवन, नई दिल्ली-110011 / Nirman Bhawan, New Delhi-110011

6. HoOs of the Centre/ DFO shall ensure the utilization of funds within the current financial year 2023-24 and furnish the statement of actual expenditure incurred with the reason or variation if any along with procurement certificate/ work completion certificate.
7. This issues with the approval of AS & DC (MSME) vide E- office no. 4024560, dated 11.12.2023.



(Ajay Bajpai)  
Joint Director

Copy to:

1. Pay & Accounts Office (MSME), Chennai,
2. B&A Division, O/o DC (MSME), Nirman Bhawan, New Delhi with a request to allocate above sanctioned fund to concerned institutes.
3. SENET Division with the request to upload on DC (MSME) website.
4. Sanction File.



(Ajay Bajpai)  
Joint Director

अजय बाजपेई / AJAY BAJPAI  
संयुक्त निदेशक (आईईडीएस) / Joint Director (IEDS)  
भारत सरकार / Govt. of India  
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