

File No. SNT/2/2023-EE and S-DCMSME (e-4024060)

Government of India

Ministry of Micro, small and Medium Enterprises

Office of the Development Commissioner (MSME)

SENET Division

Nirman Bhawan, New Delhi

Dated the 1st August, 2023

OFFICE MEMORANDUM

To,

- 1.PAO (MSME), New Delhi/Kolkata/Chennai/Mumbai
- 2 All MSME-DFOs, Br. MSME DFOs, MSME TCs and MSME TSs

Subject: Allocation of Funds to MSME-DFOs, Br. MSME DFOs, MSME TCs and MSME TSs for AMC of PCs, Laptops, UPS, Printers, Etc.,

Sir,

I am directed to convey the approval of the competent authority for allocation of funds amounting to Rs. 41,03,750/- (Rupees Forty One Lakh Three Thousand Seven Hundred Fifty Only) to MSME-DFOs, Br. MSME-DFOs, MSME-TCs & MSME-TSs for incurring expenditure on "Annual Maintenance Contracts (AMC) for their Laptops, Computers (including UPS, Batteries & Printers etc.) under SENET Head during the Year 2023-24. The details are as below:-

S.No	Name of MSME-DFOs, Br. MSME DFOs, MSME TCs and MSME TSs	Sanction Amount
1	MSME-DFO Solan	1,25,000
2	MSME-DFO RAIPUR	1,25,000
3	MSME DFO Cuttack	1,20,000
4	MSME DFO Indore	1,25,000
5	MSME DFO Patna	1,20,000
6	MSME-DFO Thrissur	1,25,000
7	MSME-DFO, Ludhiana	1,25,000
8	MSME DFO, CHENNAI	1,25,000
9	MSME DFO Karnal	1,00,000
10	MSME-DFO, Jaipur	1,25,000
11	MSME-DFO, Ahmedabad	1,25,000
12	MSME-DFO, Guwahati	1,20,000
13	MSME-DFO, Ranchi	1,20,000
14	MSME-DFO, Dimapur	15,750
15	MSME-DFO, Prayagraj	50,000
16	MSME- DFO, Okhla	1,25,000
17	MSME- DFO, Agartala	60,000

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दयालन. के / DHAYALAN. K
उप निदेशक / Deputy Director
भारत सरकार / Govt. of India
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
Ministry of Micro, Small & Medium Enterprises
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय
Office of the Dev. Commissioner (MSME)
निर्माण भवन, नई दिल्ली-110108 / Nirman Bhawan, New De

18	MSME-DFO, Bangaluru	1,25,000
19	MSME-DFO, Kolkatta	1,25,000
20	MSME-DFO, Hyderabad	1,20,000
21	MSME-DFO Hubli	1,25,000
22	MSME-DFO Nagpur	1,25,000
23	MSME-DFO Gangtok	50,000
24	MSME-DFO Margao	1,25,000
25	MSME-DFO Kanpur	1,25,000
26	MSME-DFO Muzaffarpur	90,000
27	MSME-DFO Imphal	40,000
28	MSME-DFO Agra	1,25,000
29	MSME-DFO Mumbai	1,25,000
30	Br MSME DFO Tezpur	15,000
31	Br. MSME-DFO, Mangalore	25,000
32	Br. MSME-DFO, Rourkela	25,000
33	Br. MSME-DFO, Rayagada	25,000
34	Br. MSME, DFO, Coimbatore	50,000
35	Br. MSME DFO, Madurai (including Tirunelveli)	30,000
36	Br. MSME DFO Siliguri	20,000
37	Br MSME-DFO, Durgapur	20,000
38	Br. MSME-DFO, Rajkot	25,000
39	Br. MSME-DFO, Silvassa	10,000
40	Br. MSME-DFO Diphu	15,000
41	Br. MSME-DFO Itanagar	15,000
42	Br. MSME-DFO Shilong	15,000
43	Br. MSME-DFO Silchar	15,000
44	Br. MSME-DFO Tura	15,000
45	Br. MSME-DFO, Gwalior	20,000
46	Br. MSME-DFO, Dhanbad	30,000
47	Br. MSME-DFO, Varanasi	25,000
48	Br. MSME-DFO, Aizawl	30,000
49	Br. MSME-DFO, Rewa	20,000
50	Br. MSME-DFO, Suri	20,000
51	Br. MSME-DFO, Port Blair	10,000
52	Br. MSME-DFO, Gulbarga	30,000
53	Br. MSME-DFO Aurangabad	30,000
54	MSME-TC Kolkata	1,25,000
55	MSME-TC Mumbai	1,00,000
56	MSME-TC Okhla	60,000
57	MSME-TC Chennai	48,000
58	MSME-TS Bhopal	30,000
59	MSME-TS Puducherry	25,000
60	MSME-TS Jaipur	10,000
61	MSME-TS Hyderabad	25,000
62	MSME-TS BANGALORE	15,000

2. The MSME-DFOs, Br. MSME-DFOs, MSME-TCs and MSME-TSs will place order for the above services as per the purchase procedure given in the latest General Financial Rules and as per Government procedure/Rules.
3. The expenditure of Rs. 41,03,750/- (Rupees Forty One Lakh Three Thousand Seven Hundred Fifty Only) will be accommodated in Demand No. 68-Ministry of Micro, Small and Medium Enterprises under object head 2851.00.001.05.01.28-Professional Services for the year 2023-24.
4. HoD should furnish the statement of actual expenditure incurred to this office by 2nd of the following month and ensure utilization of fund within the current FY 2023-24.
5. It is submitted to field office may seek additional funds with proper justification on other before end of 2nd quarter.
6. This issues with the approval of the competent authority vide note#16, e-office file no. **4024060** dated 20.7.2023.



(Dhayalan K.)
Deputy Director (SENET)

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Copy to:-

1. B&A Section, Deptt. Of IP & P, Ministry of Industry, Udyog Bhawan, New Delhi.
2. Cash Section, Office of DC (MSME), Nirman Bhawan, New Delhi.
3. Planning Division, Office of DC (MSME).
4. Guard File/Section for uploading on DC (MSME) website.



(Dhayalan K.)
Deputy Director (SENET)

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