

No. SNT-SH/2/2024-DI and TC-DCMSME (E-4027684)
GOVERNMENT OF INDIA
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
O/o DEVELOPMENT COMMISSIONER (MSME)

Nirman Bhawan, New Delhi
Dated: 15.05.2024

OFFICE MEMORANDUM

To,

1. PAO (MSME), New Delhi/Kolkata/Chennai/Mumbai
2. All Br. MSME DFOs

Subject: Allocation of Funds to Br. MSME DFOs for purchase of IT Equipments (PCs and UPS) for the year 2024-25- reg.

Sir,

I am directed to convey the approval of the competent authority for allocation of funds amounting to Rs. 29,20,500/- (Rupees Twenty Nine Lakh Twenty Thousand Five Hundred Only) to Br. MSME-DFOs for incurring expenditure on "Purchase of IT Equipments (PCs and UPS) under SENET Head during the Year 2024-25. The details are as below:-

S.No	Name of Br. MSME DFOs	Desktops	UPS	Sanction Amount
1	Br.MSME-DFO Tezpur	1	1	88,500
2	Br.MSME-DFO, Diphu	1	1	88,500
3	Br.MSME-DFO, Silchar	1	1	88,500
4	Br.MSME-DFO, Itanagar	1	1	88,500
5	Br.MSME,DFO, Shilong	1	1	88,500
6	Br.MSME DFO, Tura	1	1	88,500
7	Br.MSME DFO, Coimbatore	1	1	88,500
8	Br.MSME-DFO, Silvassa	1	1	88,500
9	Br.MSME-DFO, Rourkela	1	1	88,500
10	Br.MSME-DFO, Rayagada	1	1	88,500
11	Br.MSME-DFO, Gulbarga	1	1	88,500
12	Br.MSME-DFO, Bhiwani	1	1	88,500
13	Br.MSME-DFO, Varanasi	1	1	88,500
14	Br.MSME-DFO, Mangaluru	1	1	88,500
15	Br.MSME-DFO, Madurai	1	1	88,500
16	Br.MSME-DFO, Tirunelveli	1	1	88,500
17	Br.MSME-DFO, Durgapur	1	1	88,500
18	Br.MSME-DFO, Siliguri	1	1	88,500
19	Br.MSME-DFO, Suri	1	1	88,500
20	Br.MSME-DFO, Port Blair	1	1	88,500
21	Br.MSME-DFO, CP, New Delhi	2	2	1,77,000
22	Br.MSME-DFO, Rajkot	1	1	88,500
23	Br.MSME-DFO, Dhanbad	1	1	88,500
24	Br.MSME-DFO, Aizawl	1	1	88,500
25	Br.MSME-DFO, Gwalior	1	1	88,500
26	Br.MSME-DFO, Rewa	1	1	88,500
27	Br.MSME-DFO, Srinagar	1	1	88,500
28	Br.MSME-DFO, Aurangabad	1	1	88,500
29	Br.MSME-DFO, Pune	2	2	1,77,000
30	MSME DNC, Ladakh	1	1	88,500
31	MSME DNC, Lakshadweep	1	1	88,500
	Total	33	33	29,20,500

Cont. page 2..
दयालन. के / DHAYALAN. K
उप निदेशक / Deputy Director
भारत सरकार / Govt. of India
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
Ministry of Micro, Small & Medium Enterprises
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय
Office of the Dev. Commissioner (MSME)
निर्माण भवन, नई दिल्ली-110108 / Nirman Bhawan, New Delhi-110108

3. The amount sanctioned for the subject items would be utilized by the respective offices as per the items quantity mentioned. No change in quantity and location will be allowed under this sanction.

4. Field offices may be advised to follow the Purchase Procedures, as given in latest General Financial Rules 2017 and procure the item through GeM only. Also, field offices are requested to follow **MIETY guidelines/ specifications-Preferably High end Specifications (OM No. W43/4/2020-IPHW dated 17.04.2021)** while purchasing the IT equipment.

5. The expenditure of Rs. 29,20,500/- (Rupees Twenty Nine Lakh Twenty Thousand Five Hundred Only) will be accommodated in **Demand No. 68- Ministry of Micro, Small and Medium Enterprises under object head 4851.00.102.33.00.71- Information, Computer, Telecommunication(ICT) Equipments** for the year 2024-25.

6. HoD should furnish the statement of actual expenditure incurred to this office by 2nd of the following month and ensure to utilize the sanctioned amount within 3 months from the day of issuing sanction. If the funds are not utilized within 3 months, the same will be withdrawn without any intimation.

7. This issues with the approval of the competent authority vide **note#10**, e-office file no. **4027684** dated 14.05.2024.



(Dhayalan K.)

Deputy Director

दयालन. के / DHAYALAN. K

उप निदेशक / Deputy Director

भारत सरकार / Govt. of India

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

Ministry of Micro, Small & Medium Enterprises

विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय

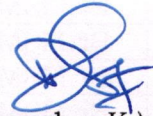
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Copy to:-

1. B&A Section, Deptt. Of IP & P, Ministry of Industry, Udyog Bhawan, New Delhi.
2. Cash Section, Office of DC (MSME), Nirman Bhawan, New Delhi.
3. Planning Division, Office of DC (MSME).
4. Guard File/Section for uploading on DC (MSME) website.



(Dhayalan K.)

Deputy Director

(SENET)(B&A)

दयालन. के / DHAYALAN. K

उप निदेशक / Deputy Director

भारत सरकार / Govt. of India

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

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