



**No. 5(18)/2024-25/PMS/MiscMumbai(part)**  
**Government of India**  
**Ministry of Micro, Small & Medium Enterprises**  
**O/o Development Commissioner (MSME)**  
**PMS Division**  
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Nirman Bhawan, New Delhi  
Dated: 05.03.2025

**OFFICE MEMORANDUM**

**Subject: Invoices Issued for the approved fairs/exhibitions under the PMS Scheme-reg.**

It has come to the notice of this Division that certain organizers are authorizing third parties to issue invoices to MSEs for approved fairs under the PMS Scheme. This practice has been viewed seriously by the competent authority.

2. In view of the above, all Implementing DFOs are hereby directed to strictly ensure the following:
  - i. Invoices submitted by MSEs for reimbursement under the PMS Scheme must be issued by the organizer approved for the concerned fair and listed on the PMS Portal.
  - ii. Any instance where invoices are issued by a third party, rather than the approved organizer, shall not be entertained.
  - iii. In exceptional case, such matters should be submitted to PMS Division (HQ) before approval of the fair/exhibitions.
3. DFOs are directed to bring this communication to the knowledge of all the organizers.
4. This directive is issued with the approval of the Additional Development Commissioner (PMS).

**(Gaurav Katiyar)**  
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To

Head of Office  
All the MSME-DFOs

Copy to

1. PPS to AS&DC, O/o DC MSME
2. ADC(PMS), O/o DC MSME.
3. Guard File