



सत्यमेव जयते
No. 5(61)/2023-24/PMS/5(I)A Claims
GOVERNMENT OF INDIA
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
O/O DEVELOPMENT COMMISSIONER (MSME)

Work Hall No. 32079,
Kartavya Bhawan-3, New Delhi
Dated:- 20.05.2026


OFFICE MEMORANDUM

Subject: Time-bound disposal of pending applications under Trade Fair/Expo component for FY 2025-26 – reg.

The undersigned is directed to state that applications under the Trade Fair/Expo component for participation in domestic/international trade fairs and exhibitions during FY 2025-26 are processed through the concerned MSME-DFOs as per prescribed guidelines.

2. It has been observed that even after more than one and a half months from the closure of FY 2025-26, a total of 584 applications are presently pending under various categories, as detailed in the Annexure-A.
3. Accordingly, all concerned MSME-DFOs are requested to immediately review and process all pending applications at their level on priority.
4. Further, in cases where clarification/additional justification/documents are required from MSEs, the concerned MSME-DFOs are requested to pursue the applicant units through email, portal communication, and telephonic follow-up and advise them to submit the requisite clarification/documents latest by 31.05.2026.
5. All concerned MSME-DFOs are further requested to ensure completion of necessary action and disposal/forwarding of all fit cases positively by 10.06.2026.
6. This issues with the approval of Competent Authority.

Encl: Annexure-A


(Karuppannan Dhayalan)
Joint Director (PMS)
O/o DC, MSME

To
Head of Office
All MSME-DFOs

- Copy to:-
- a. PSO to AS&DC, MSME
 - b. PPS to ADC(PMS)

Annexure-A**Status of Applications of the MSEs for the FY 2025-26 as on 17.05.2026**

MSME-DFO	Application with DFOs		Application pending with MSEs for clarification	Grand Total
	Submitted by MSEs	Clarification Sought by PMS division		
Agartala		2		2
Agra			3	3
Ahmedabad			23	23
Allahabad		1	1	2
Bangalore	6	7	22	35
Chennai		1	29	30
Cuttack	1		22	23
Delhi			8	8
Goa			2	2
Guwahati		8		8
Haldwani	8		10	18
Hubli		6		6
Hyderabad	7		31	38
Indore		1	20	21
Jaipur	7	2	46	55
Jammu and Kashmir		5	2	7
Kanpur			14	14
Karnal		2	11	13
Kolkata	2	5	30	37
Ludhiana	1		17	18
Mumbai			106	106
Muzaffarpur		29	3	32
Nagpur	7	8	18	33
Patna			10	10
Raipur			2	2
Ranchi	14		6	20
Thrissur			6	6
Visakhapatnam			12	12
TOTAL	53	77	454	584