

# विकास आयुक्त का कार्यालय

(सूक्ष्म, लघु एवं मध्यम उद्यम)

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आज़ाद रोड,

नई दिल्ली-110 108



OFFICE OF THE DEVELOPMENT COMMISSIONER

(MICRO, SMALL AND MEDIUM ENTERPRISES)

Ministry of Micro Small and Medium Enterprises

Government of India

Nirman Bhawan, 7th Floor, Maulana Azad Road,

New Delhi-110108

Ph. EPAX-23063800, 23063802, 23063803, 23063804, 23063805 & 23063806

No. 64(03)/DFO/OE-Infra/25-26 (c-4031912)

Dated: 23-07-2025

## SANCTION ORDER

To,

The HoOs,

MSME-Development & Facilitation Office-

Kolkata, Cuttack, Indore, Ahmedabad,

Br. DFO- Rourkela, Gwalior, Silvasa, and TC- Kolkata

**Subject: Sanction and allocation of fund for ₹ 15,77,641/- to MSME-DFOs/Br. DFOs/ TCs under OE head (2851.00.001.05.01.13) in FY 2025-26 - reg.**

I am directed to convey the Administrative approval and financial sanction of AS & DC(MSME) for 15,77,641/- (Rupees Fifteen lakh Seventy seven thousand Six Hundred Forty one only) to the following MSME-DFOs/Br. DFOs/TCs under OE Head, "Minor Civil & Electrical work, Repair & Maintenance and Material supply for MSME-TCs/TSs/ DFOs/Workshops (Revenue)", (2851.00.001.05.01.13), Grant No.68 for FY 2025-26 -

| MSME-TC, Kolkata |  |             |                       |                     |                          |
|------------------|--|-------------|-----------------------|---------------------|--------------------------|
| Sl. No.          | Description of Store/ items  | Qty. (Nos.) | Per unit price (in ₹) | Total Amount (in ₹) | Amount Sanctioned (in ₹) |
| 1.               | Floor Standing Water Dispenser with Hot, Cold & Normal water   | 02          | 15,008                | 30,016              | ₹ 5,54,934               |
| 2.               | Executive Revolving Chair with Synchronic tilt mechanism   | 04          | 16,550                | 66,200              |                          |
| 3.               | A4, A3 & Legal Size Monochrome (Black) Laser Multifunction Machine   | 01          | 45,000                | 45,000              |                          |
| 4.               | <b>CCTV Camera with Storage</b><br>(4MP IP Bullet Camera or better – 08 Nos, 5MP IP Dome Camera or better – 08 nos, 32Ch NVR with 2sata Giga PoE Switch: 4 Port, Giga PoE, Switch: 8 Port, Storage: Surveillance HDD 8TB or more, UTP Cable: Cat6, Junction Box: IP67 (1ft x 1ft),<br>Monitor: 32" LED TV (with wall mount kit) or better, Rack: 4U network rack with accessories, Connectors: RJ45, HDMI Cable(4K): 3m to 5m, PVC box: 5x5, Cable laying Charger with 25mm PVC conduit with accessories, Installation, Testing & Commissioning Charges) | 01          | 2,37,290              | 2,37,290            |                          |
| 5.               | Double door refrigerator   | 01          | 29,990                | 29,990              |                          |
| 6.               | Updating of Video Conferencing Facility<br>(Operating Processing System(OPS) – 01 No.<br>Video Conferencing Camera – 01 No.<br>Speaker Phone with DSP – 01 No.<br>Cable & Connectors – 01 No.<br>Cable laying, Installation & Commissioning Charges – 01 Set).   | 01          | 1,46,438              | 1,46,438            |                          |

सत्यमेव जयते, AJAY RAJPAI  
संयुक्त निदेश (सं. 3/2025)/Joint Director (MSME)  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
Office of the Dev. Commissioner (MSME)  
निर्माण भवन, 7th Floor, Maulana Bhawan, New Delhi-110011

*[Signature]*  
23/07/25



| MSME-DFO, Cuttack      |   |    |             |          |            |
|------------------------|---|----|-------------|----------|------------|
| 1.                     | Four drawer type steel filing cabinets  | 03 | 30,000      | 90,000   | ₹ 1,64,997 |
| 2.                     | Steel Almirah   | 03 | 24,999      | 74,997   |            |
| Br. MSME-DFO, Rourkela |   |    |             |          |            |
| 1.                     | Storage cum filing cabinet  | 03 | 30,000      | 90,000   | ₹ 2,73,797 |
| 2.                     | AC Stabilizer 2 Ton   | 02 | 6,000       | 12,000   |            |
| 3.                     | Steel Almirah   | 02 | 24,999      | 49,998   |            |
| 4.                     | Induction heater  | 01 | 3,799       | 3,799    |            |
| 5.                     | Photocopier cum Xerox Machine   | 01 | 98,000      | 98,000   |            |
| 6.                     | Computer Table  | 02 | 10,000      | 20,000   |            |
| Br. MSME-DFO, Gwalior  |   |    |             |          |            |
| 1.                     | Officer Chair   | 02 | 6,658       | 13,316   | ₹ 2,19,763 |
| 2.                     | Visitor's Chair   | 10 | 5,000       | 50,000   |            |
| 3.                     | AC (1.5 Ton)  | 02 | 47,787      | 95,574   |            |
| 4.                     | Sofa (5 seats)  | 01 | 49,899      | 49,899   |            |
| 5.                     | Centre Table  | 01 | 10,974      | 10,974   |            |
| MSME-DFO, Kolkata      |   |    |             |          |            |
| 1.                     | CCTV System including INVR, 8 Camera, 400 Mtr. Cable and including Installation & Mis. Items. | 01 | 86,000      | 86,000   | ₹ 1,82,400 |
| 2.                     | PA System   | 01 | 49,000      | 49,000   |            |
| 3.                     | Shelving Cabinets   | 01 | 13,600      | 13,600   |            |
| 4.                     | Executive Table   | 01 | 15,000      | 15,000   |            |
| 5.                     | Executive Chair   | 01 | 8,000       | 8,000    |            |
| 6.                     | Office Chair  | 04 | 2,700       | 10,800   |            |
| Br. MSME-DFO, Silvasa  |   |    |             |          |            |
| 1.                     | Multimedia Projector  | 01 | 1,00,000    | 1,00,000 | ₹ 1,81,750 |
| 2.                     | Projector Screen  | 01 | 5,600       | 5,600    |            |
| 3.                     | Revolving Chair with back tilting   | 10 | 7,615       | 76,150   |            |
| Grand Total (in ₹)     |   |    | ₹ 15,77,641 |          |            |

2. The expenditure of ₹15,77,641/- (₹ Fifteen lakh Seventy seven thousand Six Hundred Forty one only) will be accountable to Demand No. 68, Ministry of Micro, Small and Medium Enterprises (MSME) under the object head OE(2851.00.001.05.01.13) of the Scheme "Minor Civil & Electrical work, Repair & Maintenance and Material supply for MSME-TCs/TSs/ DFOs/Workshops (Revenue)" during the Financial Year 2025.

3. The expenditure is to be made strictly as per GFR 2017 norms through GeM Portal and as per Government Procurement Procedures and guidelines.

4. Joint Director/Deputy Director/ Asstt. Director of the said Institutes should furnish the statement for expenditure incurred and ensures utilization of fund by 15<sup>th</sup> September, 2025.

5. This issues with the approval of AS & DC(MSME) vide e-office file no. 4031912 dated 18.07.2025.

  
 अजय बाजपेई / AJAY BAJPAI (Ajay Bajpai)  
 संयुक्त निदेशक (आईडीडीएस) / Joint Director (DFO)  
 भारत सरकार / Government of India  
 सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
 Ministry of Micro, Small & Medium Enterprises  
 विकास आयोग (सू. ल. एवं म. उद्यम) का कार्यालय  
 Office of the Dev. Commissioner (MSME)  
 निर्माण भवन, नई दिल्ली-110011 / Nirman Bhawan, New Delhi-110011

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**Copy for information and further necessary action to:**

1. Pay & accounts office (MSME), New Delhi, Chennai, Mumbai, Kolkata
2. Joint Director, B & A Division, O/o DC(MSME) with a request to allocate the above sanctioned amount to concerned Institutes.
3. SENET Division with the request to upload on to the DC (MSME) website.
4. Sanction file

  
(Ajay Bajpai)

**Joint Director (DFO Division)**

**अजय बाजपेई / AJAY BAJPAI**  
संयुक्त निदेशक (आईईडीएस) / Joint Director (IEDS)  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
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