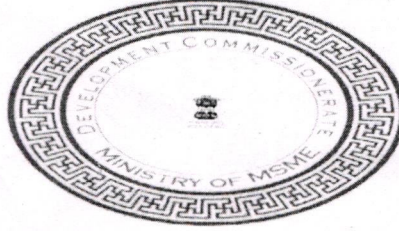


विकास आयुक्त का कार्यालय  
(सूक्ष्म, लघु और मध्यम उद्यम)  
सूक्ष्म लघु और मध्यम उद्यम मंत्रालय  
(भारत सरकार)  
निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड,  
नई दिल्ली-110 108



OFFICE OF THE DEVELOPMENT COMMISSIONER  
(MICRO, SMALL & MEDIUM ENTERPRISES)  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES  
GOVERNMENT OF INDIA  
Nirman Bhawan, 7<sup>th</sup> Floor, Maulana Azad Road,  
New Delhi - 110 108

PH: EPABX - 23063800, 23063802, 23063803 FAX - (91 11) 23062315, 23061726, 23061058 e-mail - dcmsme@nic.nic.in

F. No.1 (19)/2022-2023-Library

Date: 02. .9.2024

To,

1. PAO (MSME) New Delhi /Kolkata.
2. MSME DFOs (9)/Branch MSME-DFO s (2)MSME-TC(1),

**Subject: - Allocation of funds for DC MSME Library of MSME-DFOs, Branch MSME- DFO, MSME- TC Libraries for the year 2024-25.**

Sir,

I am directed to convey the sanction of competent authority to the allocation of ₹ 3,36,205/- (₹ three Lakh Thirty Six Thousand Two Hundred Five Only/-) towards meeting the expenditure on purchase of books to the following institutes during the financial year 2024-25.

S.No	MSME-DFOs	Amount (in ₹)
1	MSME- DFO, Raipur	10,000/
2	MSME-DFO, Goa	30,000/-
3	MSME- DFO, Indore	20,000/-
4	MSME- DFO, Ranchi	20,000/-
5	MSME- DFO, Nagpur	25,000/-
6	MSME- DFO, Thrissur	50,000/-
7	MSME- DFO, Jaipur	20,000/-
8	MSME- DFO, Bangalore	50,000/
9	MSME- DFO, New Delhi	30,000/-
10	Branch MSME- DFO, Suri	20,000/-
11	Br.MSME- DFO, Durgapu	11,205/-
12	MSME- TC, Kolkata	50,000/-
	<b>Grand Total</b>	<b>3,36,205/-</b>

दयाल क / Prayalan K.  
उप निदेशक / Deputy Director  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
Office of the Dev. Commissioner (MSME)  
निर्माण भवन, नई दिल्ली-110108 / Nirman Bhawan, New Delhi-110108

2. The following terms and conditions shall be followed while incurring the expenditure under the scheme:-

- i) No PC/Laptops or other hardware will be purchased out of these funds.
- ii) Expenditure on furniture will not exceed 20% of the allocation for each Institute/Branch Institute.
- iii) Not less than 50% of the balance allocation {(i.e. allocation-(ii)} will be spent on Hindi books, preferably technical in nature.
- iv) 80% of the balance allocation (i.e. allocation-(ii+ iii) will be spent on technical books
- v) Balance expenditure will be on Periodicals, Magazines, and Newspapers & Journals.

3. Provisions of GFR and related guidelines on the subject shall be followed while purchasing above items.

4 The above expenditure will be met under **Demand No. 68** during the current financial year **2024-25. Major Head-4851.00.102.33.00.77 "Other Fixed Assets" DC (MSME) Library.**

5. This issues with the approval of Competent Authority.

Yours faithfully,



(Dhayalan K)

Deputy Director (Lib)

दयालन. के / DHAYALAN. K  
उप निदेशक / Deputy Director  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
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Office of the Dev. Commissioner (MSME)  
निर्माण भवन, नई दिल्ली-110108 / Nicman Bhawan, New Delhi-110108

Copy to:-

1. Director of Audit / Accountant General of Audit, Economic & Service Ministries, Concerned state's
2. PS to AS&DC (MSME)
3. PS to ADC (Lib).
4. Cash Section, O/o DC (MSME), New Delhi.
5. Budget Division, O/o DC (MSME), New Delhi.
6. SENET With request to upload the sanction on the website of this office.
7. Sanction folder.