



F. No.1 (19)/2022-2023-Library

Date: 12 .07.2024

To,

1. PAO (MSME) New Delhi /Kolkata.
2. MSME DFOs Dehradun , Haldwani , Kolkata.

Subject: - Allocation of funds for DC MSME Library of MSME-DFOs Libraries for the year 2024-25.

Sir,

I am directed to convey the sanction of competent authority to the allocation of ₹ 317,810/- (₹ three Lakh seventeen Thousand eight Hundred ten only/-) towards meeting the expenditure on purchase of books to the following institutes during the financial year 2024-25.

S.No	MSME-DFOs	Amount (in ₹)
1	MSME- DFO, Dehradun	150,000/-
2	MSME- DFO, Haldwani	75,000/-
3	MSME- DFO, Kolkata.	92810/-
Total		317,810/-

2. The following terms and conditions shall be followed while incurring the expenditure under the scheme:-

- i) No PC/Laptops or other hardware will be purchased out of these funds.
- ii) Expenditure on furniture will not exceed 20% of the allocation for each Institute/Branch Institute.
- iii) Not less than 50% of the balance allocation {(i.e. allocation-(ii)} will be spent on Hindi books, preferably technical in nature.
- iv) 80% of the balance allocation (i.e. allocation-(ii+ iii) will be spent on technical books
- v) Balance expenditure will be on Periodicals, Magazines, and Newspapers & Journals.

3. Provisions of GFR and related guidelines on the subject shall be followed while purchasing above items.


दयान. के / DHAYALAN. K'
उप निदेशक / Deputy Director
भारत सरकार / Govt. of India
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
Ministry of Micro, Small & Medium Enterprises
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय
Office of the Dev. Commissioner (MSME)
निर्माण भवन, नई दिल्ली-110108 / Nirman Bhawan, New Delhi-110108

4 The above expenditure will be met under Demand No. 68 during the current financial year 2024-25. Major Head-4851.00.102.33.00.77 "Other Fixed Assets" DC (MSME) Library.

5. This issues with the approval of Competent Authority.

Yours faithfully,



(Dhayalan K)
Deputy Director (Lib)

दयालन. के / DHAYALAN. K'
उप निदेशक / Deputy Director
भारत सरकार / Govt. of India
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
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Office of the Dev. Commissioner (MSME)
निर्माण भवन, नई दिल्ली-110108 / Nirman Bhawan, New Delhi-110108

Copy to:-

1. Director of Audit / Accountant General of Audit, Economic & Service Ministries
Concerned state's
2. PS to AS&DC (MSME)
3. PS to ADC (Lib).
4. Cash Section, O/o DC (MSME), New Delhi.
5. Budget Division, O/o DC (MSME), New Delhi.
6. SENET With request to upload the sanction on the website of this office.
7. Sanction folder.