

F. No.1 (19)/2022-2023-Library

Date: 05.06.2023

To,


1. PAO (MSME) New Delhi /Kolkata/Chennai/Mumbai
2. The Director/Joint Director/Deputy Director (I/c) to MSME DFOs (14 Nos), Br. MSME DFOs (2 Nos), MSME-TS (1Nos).

**Subject: - Allocation of funds for DC MSME Library of MSME-DFOs Libraries for the year 2023-24.**

Sir,

I am directed to convey the sanction of competent authority to the allocation of ₹ 9,90,000/- (₹ Nine Lakh Ninty Thousand Only/-) towards meeting the expenditure on purchase of books to the following institutes during the financial year 2023-24.

S.No	MSME-DFOs/Br.MSME-DFO/TCs/TS	Amount (in ₹)
1	MSME- DFO, Allahabad	30,000/-
2	MSME- DFO, Cuttack	50,000/-
3	MSME- DFO, Dehradun	4,00,000/-
4	MSME- DFO, Dimapur	50,000/-
5	MSME- DFO, Guwahati	40,000/-
6	MSME- DFO, Haldwani	50,000/-
7	MSME- DFO, Jaipur	20,000/-
8	MSME- DFO, Jammu	50,000/-
9	MSME- DFO, Kanpur	25,000/-
10	MSME- DFO, New Delhi	30,000/-
11	MSME- DFO, Patna	25,000/-
12	MSME- DFO, Raipur	10,000/-
13	MSME- DFO, Solan	50,000/-
14	MSME- DFO, Thrissur	50,000/-
15	Branch MSME- DFO, Suri	10,000/-
16	Branch MSME- DFO, Siliguri	50,000/-
17	MSME- TS, Puducherry	50,000/-
<b>Total</b>		<b>9,90,000/-</b>

  
K. DHAYALAN, K  
Deputy Director  
Ministry of Micro, Small & Medium Enterprises  
Office of the Dev. Commissioner (MSME)  
Nirman Bhawan, New Delhi-110108

2. The following terms and conditions shall be followed while incurring the expenditure under the scheme:-

- i) No PC/Laptops or other hardware will be purchased out of these funds.
- ii) Expenditure on furniture will not exceed 20% of the allocation for each Institute/Branch Institute.
- iii) Not less than 50% of the balance allocation {(i.e. allocation-(ii)} will be spent on Hindi books, preferably technical in nature.
- iv) 80% of the balance allocation (i.e. allocation-(ii+ iii) will be spent on technical books
- v) Balance expenditure will be on Periodicals, Magazines, and Newspapers & Journals.

3. Provisions of GFR and related guidelines on the subject shall be followed while purchasing above items.

4 The above expenditure will be met under **Demand No. 68 during the current financial year 2023-24. Major Head-4851.00.102.33.00.77 "Other Fixed Assets" DC (MSME) Library.**

5. This issues with the approval of Competent Authority.

Yours faithfully,



(Dhayalan K)

**Deputy Director (Lib)**

देवेंद्र क. / DHAYALAN. K  
उप निदेशक / Deputy Director  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
Office of the Dy. Commissioner (MSME)  
Nirman Bhawan, New Delhi-110108

**Copy to:-**

1. Director of Audit / Accountant General of Audit, Economic & Service Ministries, Concerned state's
2. PS to AS&DC (MSME)
3. PS to ADC (Lib).
4. Cash Section, O/o DC (MSME), New Delhi.
5. Budget Division, O/o DC (MSME), New Delhi.
6. SENET With request to upload the sanction on the website of this office.
7. Sanction folder.