

**NATIONAL EXHIBITION "MSME EXPO 2015" OF THE MINISTRY OF MICRO, SMALL & MEDIUM  
ENTERPIRSES TO BE HELD ON 14<sup>TH</sup> – 27<sup>TH</sup> NOVEMBER 2015 IN  
HALL NO. 07 (ABC), PRAGATI MAIDAN, NEW DELHI**

**REGISTRATION FORM**

1. Name of the Company/ Firm/unit .....
2. Name of the Proprietor/Partner/CEO.....
3. Mobile number.....
4. EM Part II/DIC/SSI Registration/Udyog Aadhaar .....  
(Documentary evidence to be furnished)
5. No. Of stalls required.....
6. Category under which applied ( Gen./ SC / ST / NER / Women ).....  
(Documentary evidence for the underline categories to be furnished)
7. Details of Payment :-

(Amount of DD Rs.....DD No....., Date:.....,  
Name of the Bank :.....), Demand Draft should be  
in favour of PAO (MSME), New Delhi.

**Contact Details**

8. Postal Address .....  
.....  
.....  
Pin.....
9. Telephone Numbers .....
10. Fax Numbers .....
11. Name, E Mail ID & Mobile Number of the Contact Person.....
12. Types of the products to be displayed by the unit (1)..... (2).....  
(3)..... (4).....

**(Name & Designation)  
(Signature and seal of the unit)**

*(For any assistance, you may contact Sh. Gaurav Joshi, Dy. Director on 011-23062185 and send form at O/o DC (MSME), R. No. 725, 7<sup>th</sup> Floor A-Wing, Nirman Bhawan New Delhi-110108)*

National Exhibition “**MSME – EXPO 2015**” of the Ministry of  
Micro, Small & Medium Enterprises to be held on  
14<sup>th</sup> – 27<sup>th</sup> November 2015 in **Hall No. 7 (ABC)**  
Pragati Maidan, New Delhi

**Terms & Conditions**

1. **Size of the stalls will be (9 Sqm) and charges will be Rs. 50000/- per stall for general category, and for SC/ST/NER/Women category, Rs.25000/- per stall of 9 Sqm. The Demand Draft will be made in favour of PAO, MSME, New Delhi. No cash payment will be accepted.**
2. The applicant Company /Firm / Unit has to submit the UNDERTAKING on their letter head as per **Annexure-A**
3. The charges of stall will be for the period 14<sup>th</sup> – 27<sup>th</sup> November 2015.
4. In case of cancellation of Stall after the allotment the Charges paid will be forfeited.
5. Payment of all applicable taxes on sale etc. will be the responsibility of exhibitors.
6. Cost of transportation of exhibits from the unit to exhibition and back will be borne by the units themselves.
7. Items in the stall will be provided as per the IITF standard package by ITPO.
8. No additional display space will be provided in the exhibition.
9. Exhibitor passes will be issued to persons authorized by the company on its Letter Head with their photo I.D and two photographs. Police verification wherever required is to be done by the Exhibitor. Maximum two persons are allowed at each stall.
10. The stalls are not transferable and **Sharing of the stalls is not allowed.**
11. Exhibitors should ensure not to change the exterior layout of the stall allotted to them and not use any area outside the stall or the aisle.
12. Exhibitors are liable for compensation of any damage to the furniture fittings or any other property, caused due to their negligence.
13. Smoking is strictly prohibited in the exhibition hall.
14. Tentative timings of the exhibition will be from **10.00 a.m. to 7.00 p.m.**
15. The Exhibitors required if any additional items in the stall are required to pay extra to the event organizing agency.
16. The exhibitors are sole responsible for any theft in their stall. However, the security arrangements have also been made after the exhibition hours.
17. This is the Registration Form and does not guarantee for the space allocation as required.
18. The form along with the required documents may be deposited at the concerned MSME -DI or O/o DC (MSME), Room No.725, 7<sup>th</sup> Floor, A-Wing, Nirman Bhawan, New Delhi.

**(Name & Designation)**

**(Signature and seal of the unit)**

**Use the Company's / Firm's / Units 's Lett er h ead**

**UNDERTAKING**

I /We hereby understand that the following animal /plant phyia are prohibited and banned for selling / displaying in the India International Trade Fair (IITF-2015) to held at Pragati Maidan from November 14 -27, 2015

- Plant Products / Derivatives as included in schedule VI of wildlife (protection) Act-1972.
- Molluscan Shells / Derivatives / Handicraft items as included in schedule- I & IV of wildlife (protection) Act-1972.
- Coelenterates as included in schedule I of wildlife (protection) Act-1972.
- Fishes as included in schedule- I of wildlife (protection) Act-1972.
- Any Wild Animal and its derivatives.
- In view of above I /We hereby undertake that above mentioned prohibited Items / Products etc. Shall not be displayed / sold during the tenure of IITF-2015 in my stall. Failure to comply with the above, i /we may be held responsible and action as deemed fit under the provisions of wildlife (protection) Act-1972 may be taken against me /us.

**Signature.....**

**Name.....**

**Designation.....**

**Pavilion / Hall No.....**

**Seal.....**