The Secretary
(Ministries / Departments as per list)

Sub: Effective implementation of Public Procurement Policy for Micro and Small Enterprises (MSEs), 2012.

Sir,

This letter is in continuation of the D.O. letter No. 21(1)/2011-MA dated 25th April, 2012 from Secretary (MSME) forwarding the Public Procurement Policy for Micro and Small Enterprises (MSEs), 2012, introduced by Government of India. The Policy mandates for 20% procurement out of their total annual requirements by Central Ministries/Departments/PSUs from MSEs.

In order to have a data bank wherein information may be made readily available for match making between Public Procurement Agencies and MSE Suppliers, it is pre-requisite to know the goods produced and services rendered by the MSEs required by the Central Ministries/Departments/PSUs and the list of MSEs manufacturing /supplying these goods and services. In this context, the following information is required from your Ministries/Departments.

1. Procurement Profile of the Ministries/Departments.
2. Name of the goods and services required by the Ministries/Departments which can be supplied /provided by MSEs.
3. Details indicating quantity & value of the goods and services procured from MSEs by the Ministries/Departments during the year 2011-12.
4. Details of Annual Procurement Plan from MSEs in the current financial year which is to be uploaded on the website of the respective Ministries/Departments.
5. Contact details of Nodal officers to be designated in each Ministries/departments as requested in the D.O. letter No. 21(1)/2011-MA dated 25th April, 2012 from Secretary (MSME).

It is therefore requested that aforesaid information may please be provided by your Department to this office at the earliest. It is also requested that the soft copy of the same may also be sent on e-mail ID madivision22@gmail.com please.

Yours faithfully

(Ramesh K. Pandey)
Joint Development Commissioner
Chairman & Managing Director  
(All the CPSUs as per list enclosed)

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