

No. 12(1)/2017-19-Parliament
Government of India
Ministry of Micro, Small and Medium Enterprises
Office of the Development Commissioner (MSME)

Nirman Bhawan,
New Delhi, the 16th March, 2020

Office Memorandum

Subject:- Facilitating electronic access of the documents/Papers laid on Table of House, Lok Sabha - regarding.

The undersigned is directed to forward herewith a copy of the Lok Sabha Secretariat's OM No. LAFEAS-CBII067/4/2020CBII, dated 4th March, 2020 on the subject mentioned above for information and strict compliance.

Encls: As above.


(Anil Tripathi)
Director (Parliament)
Tel-23062221

All officers of Ministry of MSME (Main) and Office of DC (MSME)

Copy for information to:-

1. PPS to Secretary (MSME), Ministry of MSME
2. PS to SS&DC (MSME), O/o DC (MSME)
3. SENETE Division -For uploading of the circulars

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LOK SABHA SECRETARIAT

COMMITTEE BRANCH -II
(Committee on Papers Laid on the Table)

Room No. 013, B-Block,
PARLIAMENT HOUSE ANNEXE EXTN.
NEW DELHI-110 001

FA 23010756

No. LAFEAS-CBII067/4/2020-CBII

Dated : 04th March, 2020

OFFICE MEMORANDUM

Subject: Facilitating electronic access of the documents/ Papers laid on the Table of the House, Lok Sabha – reg.

The undersigned is directed to state that the Committee on Papers Laid on the Table of the House examines the Reports of following types of Organizations on the aspect of delay in laying on the Table of the House.

- (i) Statutory/Autonomous Organizations;
- (ii) Public Undertakings/ Subordinate Organizations;
- (iii) Corporations/ Joint Ventures/ Societies;
- (iv) Private and Voluntary Organizations, etc.

2. As per the present practice, once a Minister lays on the Table of the House Reports of above organisations, physical copies of the Reports (both English and Hindi versions) are made available to the Secretariat.

3. Lok Sabha Secretariat is taking a lot of initiatives to make the Secretariat a paperless organisation.

4. Accordingly, it has been decided that henceforth, **physical copies of Reports which are examined by the Committee on Papers Laid on the Table need not be sent to the Secretariat. Only an authenticated copy of Report before laying on the Table of the House be sent.**

5. As soon as the Reports are laid on the Table of the House a letter to the effect that the Reports have been laid on the Table of the House, may be sent through an email id: **committee-br2@sansad.nic.in**. The Ministries are also requested to ensure that as soon as the Reports are laid on the Table of the House, the same are uploaded on their websites and the link is to be provided to this Branch immediately.

6. All Ministries/ Departments may keep this in view before sending copies of Reports from the second part of the Budget Session 2020 for not sending physical copies of the Report except one authenticated copy of Report to the Table Office of Lok Sabha Secretariat.

88/1009/1075
13/03/2020

SS+PC
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(B. Srinivasa Prabhu)
Joint Secretary
23034049/23035713

To
The Secretary,
Ministry of Micro, Small & Medium Enterprise
Room No. 169, Udyog Bhawan, Rafi Marg
New Delhi-110011.

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12-3-20

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