

No. A-22012/1/2019-A(P&T)

(P-12230)

Government of India
Office of the Development Commissioner
(Micro, Small & Medium Enterprises)
Admn(P&T) Section

Nirman Bhawan, New Delhi

Dated: 13th March, 2020

OFFICE MEMORANDUM

Subject : Reporting/Reviewing channel of APARs in r/o Officers posted at O/o DC, MSME and field offices-reg.


It has been decided by the Competent Authority that the reporting/reviewing channel of APARs (for all past pending cases and also for current year onwards) will be as follows:-

- (i) For the officers posted at Office of Development Commissioner (MSME), New Delhi, the reporting/reviewing channel of APARs will be as per the work allocation orders issued by Administration Division from time to time.
- (ii) For the officers posted at field offices under jurisdiction/mandate of O/o DC, MSME, the reporting/reviewing channel of APARs in respect of Head of respective field institutes will be as:-

Designation/ Level of officer	Reporting Officer	Reviewing Officer
Head of the Institute {Director/Director(I/c)}	ADC/DDG/AIA/JDC, MSME-DI/TC Division, Hqrs. office <i>(as per the work allocation orders issued by Administration Division during particular year)</i>	DC(MSME)

- (iii) The reporting/reviewing channel of APARs in respect of other officers posted at field offices will be as per the work allocation defined in respective field offices.

This issues with the approval of the Competent Authority.


13.03.2020
(Satyen Lama)
Director (Admn)
Ph: 23060536

To

1. PS to Secretary, MSME
2. PS to SS&DC, MSME
3. PS to JS&ADC/ADCs/DDG/AIA/JDCs, O/o DC, MSME
4. PS to all Directors/Joint Directors/Deputy Directors, O/o DC, MSME
5. PS to CVO, O/o DC, MSME
6. Director (Vigilance), Vigilance Section, M/o MSME {in reference to their ID Note No. C-31012/1/2020-Vig dated 06.03.2020}
7. All Head of Institutes, MSME-DIs/TCs
8. All officers, O/o DC(MSME) and field offices
9. SENET Division-with the request to upload the order on the office website
10. Office order folder/Guard File