

विकास आयुक्त का कार्यालय
(सूक्ष्म, लघु और मध्यम उद्यम)
सूक्ष्म लघु और मध्यम उद्यम मंत्रालय
(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आज़ाद रोड,
नई दिल्ली-110 108



OFFICE OF THE DEVELOPMENT COMMISSIONER
(MICRO, SMALL & MEDIUM ENTERPRISES)
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F. No.1 (19)/2019-20-Lib

DATE: 27.02.2020

To,

All the Directors /DDs/ ADs/ I/Cs
MSME DIs/ (23 Institutes), Br. MSME DIs (5 Nos), TC (3 Nos).

Sub: -Proposal for funds/details of expenditure incurred on DC (MSME) Library- reg.

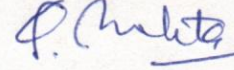
Sir,

I am directed to invite your attention to this office letters of even number 1(19)/2019-20-Lib dated 29.8.2019 & 10.01.2020 on the subject mentioned above and to convey that the details of expenditure incurred out of the total allocation of funds made under the library scheme during the financial year 2019-20 has not been submitted. The expenditure incurred is required on regular basis in order to ascertain the budget utilization. Any delay in this regard affects the monitoring of expenditure under the scheme.

2. You are, therefore requested to kindly send the expenditure details in the prescribed format latest by 28.02.2020.

3. **This may please be treated as most urgent.**

Yours faithfully,


(Dr.O.P.Mehta) 27/2/2020
Director (Library)

Copy to:-

1. SENET with the request to upload the letter on the website of this office.
2. PS to DDG(DPS), office of DC(MSME)