



ANNUAL REPORT

OF MSME-DEVELOPMENT INSTITUTE, IMPHAL(MANIPUR)

(for the year 2011 – 12)

MSME

MICRO, SMALL & MEDIUM ENTERPRISES

सूक्ष्म, लघु एवं मध्यम उद्यम

MSME – DEVELOPMENT INSTITUTE
Ministry of MSME, Govt. of India
Industrial Estate, Takyelpat Imphal- 795001
MANIPUR

F O R E W O R D

It gives me a pleasure in presenting the Annual progress report of MSME-DI,Imphal and MSME-DI,Dimapur for the year 2010-11,which embodied the various activities undertaken and the achievements made thereof of the institutes during the year under report. Painstaking efforts were put in, by officials and staffs in implementing the various plan programmes and policies of the Government of India to promote and developed Micro & Small Enterprises, which is vibrant sector of the economy, in the country as a whole,in the states of Manipur and Nagaland.

The Annual Report aims to highlight the various activities of the institutes through consultancy services, Common Facility Services, Entrepreneurship Skill development Programme, Skill development Programme, Management Development Programme, Cluster development Programme,national manufacturing competitiveness programme,economic and statistic services, Marketing Services, NSIC Registration, IPRs, technical reports etc. Besides other activities.

The institute also invites suggestion /feedback from individuals/associations/Govt. deptts./other organizations working for promotion and development of micro & small enterprises for further betterment and improvement in the services provided in the states of Manipur and Nagaland,inspite of facing compatible manpower shortage.

The institute is looking forward to initiate more programmes for gainful employment generation and overall Socio-economic growth in the states of Manipur and Nagaland.

Dated:31/05/2012

(Th.ThongkhonBaite)
Deputy Director In charge
MSME-DI,Imphal

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MAP OF MANIPUR



MANIPUR AT A GLANCE

1. Manipur's State Insignia

· State Emblem	KanglaShaa
· State Animal	Sangai
· State Bird	Nongin
· State Flower	Siroy Lily
· State Tree	Uningthou
· State Fish (Declared on 15th No., 2007)	Pengba

2. General Particulars :

a) Latitude	23 ⁰ 50'N to 25 ⁰ 42'N
b) Longitude	92 ⁰ 58'E to 94 ⁰ 45'E
c) Altitude (meter) above MSL	790
d) Annual rainfall (mm), 2006	822.30

3. Area and population (2001 census)

a) Geographical area (sq. km.)	22,372
b) Population (in nos.)	
i) Person	22,93,896
ii) Male	11,61,952
iii) Female	11,31,944
iv) Rural	17,17,928
v) Urban	5,75,968
vi) Sex ratio (Female per '000 males)	974
vii) Scheduled castes	60,037

viii) Scheduled tribes	7,41,141
ix) Main workers	6,59,364
x) Marginal workers	2,85,849
xi) Non workers	12,21,575
xii) Literacy rate (%)	70.53
xiii) Households	3,75,095
xiv) Inhabited village	2,315
xv) Uninhabited village	76
4. Administrative set-up, 2001 (in nos.)	
a) District	9
b) Sub-Division	38
c) Block	41
d) Gram Panchayat	165
e) Vidhan Sabha seat	60
f) Lok Sabha seat	2
g) Rajya Sabha seat	1
5. Net per capita income, 2006-07 (A)	
a) At current price (in Rs.)	22,495
b) At constant (1990-00) Price (in Rs.)	19,625
6. State budget/plan (Rs. in Crores)	
a) 2007-08 (BE)	
i) Revenue receipts	276.21
ii) Revenue expenditure	235.81
iii) Capital receipts	541.32

iv) Capital expenditure	572.88
v) Overall surplus (+)/deficit (-)	80.87
b) Eleventh plan, (2007-2012)	
i) Projected outlay	8154.00
ii) Agreed outlay for 2007-08	1347.32
iii) Plan outlay for 2008-09	1660.00
7. Agriculture, 2006-07	
i) Area under rice ('000 hect.)	165.37
ii) Production of rice ('000 tones)	389.17
iii) Targeted production of food grain, 2008-09 ('000 tones)	642
iv) Targeted production of oilseeds, 2008-09 ('000 tones)	26
8. Food and Civil Supplies, 2007-08	
i) Rice distributed (tones)	68,274
ii) Sugar distributed (tones)	4,178
9. Veterinary & Animal Husbandry, 2006-07 (in nos.)	
i) VeterinaryHospital	55
ii) Veterinary Dispensaries	109
iii) Livestock Census, 2003 (in nos.)	
a) Cattle	4,18,028
b) Poultry	29,40,674
10. Forestry	
a) TotalForest Area (in sq. kms)	
i) Reserved forests	1,467
ii) Protected forests	4,171

iii) Unclassified forests	11,780
b) Total Forest Revenue (Rs. in lakhs), 2005-06	75.23
c) No. of seedling distributed under the scheme of social forestry, 2007	7,70,000

11. Fisheries, 2007-08 (Dec., 2007)

a) Fish farm 2006-07 (nos.)	18
b) Fishery Revenue 2006-07 (Rs. in lakhs)	5.20
c) Fish production (tone)	15,450
d) Fish seed production (No. in million)	115

12. Rural Development and Cooperation, 2007-08

a) No. of House constructed under the scheme of Rural Housing (Indira AwasYojana) (Dec., 2007)	2,617
b) No. of Dwelling units upgraded (Dec., 2007)	2,605
c) PMGSY	
i) No. of roads constructed/upgraded	58
ii) Total length covered ()km	556.16
iii) No. of villages provided connectivity	93
d) Voluntary organizations registered, 2005-06	18,304
e) Cooperative societies, 2005-06	5,582

A : Advance Estimates B E: Budget Estimates

32. Mineral Deposits

Limestone ,Asbestos, Chromites, Copper, Nickel, Lignite, Salt

14. Major traditional industries of Manipur.

a) Agro & Forest based industries

- b) Plantation & Horticulture
- c) Handloom & Handicraft based industries
- d) Mineral based industries.
- e) Information technology enabled services
- f) Service based industries.

14. Brief profile of Industries in Manipur;

- a). Major Central Public Sector Undertaking (PSU)

NHPC, Loktak

- b). Major State Public Sector Undertaking (PSU)

The PSUs established, run and managed by the state Govt. are:

- (1) Manipur Cycles Corporation Ltd. (MCCL),
- (2) Manipur Cement Ltd. (MCL),
- (3) Manipur Spinning Mills Corporation Ltd. (MSMCL),
- (4) Manipur Pulp & Allied Products Ltd. (MPAPL),
- (5) Manipur Food Industries Corporation Ltd. (MFIC),
- (6) Manipur Drugs And Pharmaceutical Ltd. (MSDPL),
- (7) Manipur Handloom & Handicrafts Development Corporation Ltd. (MHHDCL),
- (8) Manipur Electronic Development Corporation Ltd. (MANITRON) &
- (9) Manipur Industrial Development Corporation Ltd. (MANIDCO).

Due to various reasons, the Government has decided to wind up the above entities except the last three corporations.

- c). **Export promotion Industrial Parks**

No such park exists in the state

- d). **Industrial Estate**

There is only one industrial estate in the entire state located at Takyelpat Imphal West district.

e). Industrial Growth Center

The Govt. of Manipur decided to set up one growth center at NapetPalli in Imphal East district but not implemented yet due to land acquisition problem.

f). Mini Industrial Estate

There is no such estate in the state.

g). Specialized Industrial Park

- i. FoodPark at Nilakuthi
- ii. SoftwareTechnologyPark of India(STPI) at Mantripukhri.

h). Major Training Centers & Research Institutes:

- i. Central Institute of Plastic Engineering & Technology(CIPET), at Takyelpat, Imphal.
- ii. Institute of Bio resource & sustainable Development(IBSD), at Takyelpat, Imphal.
- iii. North East India Science & technology(NEIST), at Lamphelpat, Imphal.
- iv. Weavers service Centre(WSC), at Takyelpat, Imphal.
- v. Food Processing Training Centre, at Porompat, Imphal.
- vi. Institute of Co-operative Management(ICM) at Lamphelpat, Imphal.
- vii. DOEACC, at Akampat, Imphal
- viii. Manipur Institute of Management Studies(MIMS), at Canchipur, Imphal.
- ix. Sports Authority of India(SAI), at Takyelpat, Imphal.
- x. Central Agriculture University(CAU), at Eroishemba, Imphal.
- xi. IGNOU,

There is no R&D and quality testing centers related to industrial development in the state.

15. Potential Industries in the state:

Agro-based, Horticulture based, Bio-technology based, Herbs & Medicinal Plant Cultivation, Extraction & Processing, Information Technology, Handloom & Handicrafts.

16. Thrust Industries.

Agro-based, Horticulture based, animal Husbandry & Fishery based, Floriculture, Biotechnology based, Export, Information Technology & IT enabled services, Tourism, Mineral based, Handloom & Handicrafts, sericulture, and Energy.

ANNUAL REPORT, 2011-12

MSME-DI, IMPHAL

1. INTRODUCTION

The MSME-DI, Imphal and its branch MSME-DI, Dimapur is one of the field offices of MSME-Development Organization, an attached office of the Ministry of Micro, Small & Medium Enterprises, Govt. of India. The MSME-DI, Imphal was established in the State of Manipur in 1971 as Branch Institute, and later in the year 1986 it was upgraded to full-fledged Directorate. The main objective of the institute is to provide much needed consultancy services and support to Micro & Small Enterprises sector in the state of Manipur. Since its inception till today, the institute is dedicated to provide various support services like Technical counseling, Plant & Machinery, selection of Products, Managerial consultancy etc. The institute also extends help to Micro & Small enterprises by creating awareness on modernization, Technology Up Gradation, acquiring of ISO, Energy Conservation etc. and a host of others to foster the growth of Micro & Small Enterprises.

As part of its regular activity, the institute conducts Entrepreneurship Development Programme, Skill Development Programme, Management development programme with a focus on developing and sharpening the entrepreneurial, managerial and technical skills of the existing or prospective entrepreneurs.

MOTTO : To Promote, Develop and Foster the growth of Micro & Small sector for Socio-economic growth in the States of Manipur and Nagaland.

The official jurisdiction of the institute covers the states of Manipur and Nagaland. The details of which is given below:

1.10

Sl.No.	Name of the State	Name of the Districts	Location of MSME-DI
1.	Manipur	i) Imphal West ii) Imphal East iii) Bishnupur iv) Thoubal v) Churachandpur	Imphal West

		vi) Chandel vii) Tamenglong viii) Senapati ix) Ukhrul	Hill }	
		Total No. of districts = 9		
2.	Nagaland	i) Dimapur ii) Kohima iii) Mon iv) Phek v) Tuensang vi) Mokokchung vii) Zunheboto viii) Wokha ix) Peren x) Longleng xi) Kiphire		Dimapur
		Total No. of districts = 11		

The Annual Reports aims to highlight the important activities and achievements made thereof by the institute and its branch institute during the year 2010-11. However, it is also constraint to mentioned that, the institute could not achieved the desired target in the current financial.

2. BRIEF ACTIVITIES OF MSME-DI, IMPHAL & BRANCH MSME-DI, DIMAPUR

- ❖ Technical consultancy services
- ❖ Management consultancy services
- ❖ Economic information services
- ❖ Seminars/Workshops on Energy Conservation, IPR, Product certification
- ❖ Ancillarization and Sub-Sub contracting Exchange Services
- ❖ Export promotion, sending samples to international Trade fairs
- ❖ Training on Export packaging
- ❖ Entrepreneurship Development Programme training
- ❖ Entrepreneurship Skill Development Programme
- ❖ Management Development Programme

- ❖ Industrial Motivational Campaign
- ❖ Market Development Assistance
- ❖ ISO=9000 Certification Re-imburement Scheme
- ❖ Common facility Workshop
- ❖ Bar-Coding Re-imburement scheme
- ❖ Small Enterprise Network(SENET)
- ❖ MSE-Cluster Development Programme
- ❖ Skill Development Programme Training
- ❖ Other Action Plan Target assigned by Headquarter office
- ❖ Implementation of NMCP Scheme
- ❖ NSIC single point registration

3. The revenue of MSME-DI, Imphal and MSME-DI, Dimapur under various activities during the year 2010-11 is as under;

The revenue of MSME –DI,Imphal and MSME-DI,Dimapur under various activities during the year 2011-12 is as under:-

REVENUE EARNINGS FROM VARIOUS ACTIVITIES 2011-12 (as on March,2012):-

Sl.No.	Activity	MSME-DI,Imphal	Br.MSME-DI,Dimapur	Total	Cum. Total
1.	Revenue from workshop	9100	13300	22400	22400
2.	Specialized Training Programme (C AD/CAM),SDP Workshop fees	1650	00	1650	1650
3.	Sale of Trainee Products	00	00	00	00
4.	Seminar/ESDP/EDP/MDP//IPR/VDP/Bar Code,*****	9100	15850	24950	24950
5.	Capacity Assessment and Consultancy	00	00	00	00
6.	Project Appraisals	00	00	00	00
7.	Sick Unit Studies	00	00	00	00
8.	In plant Studies	00	00	00	00
9.	Surveys	00	00	00	00
10.	Energy Audits	00	00	00	00
11.	NSIC Regn./GSPP	2000	00	2000	2000
12.	Sale of Publications	00	00	00	00
13.	PD Accounts	00	00	00	00
14.	Others(SCX .Regn.)	400	00	400	400
15.	Total	22250	29150	51400	51400

The revenue earning shows a decrease of revenue during the year under report compared to the previous year. The maximum of the revenue is generated from course fees of different programmes conducted during the year.

4. EXPENDITURE STATEMENT OF THE INSTITUTE(PLAN):As on March,2011

Sl. No.	Head of Account	Total Budget Allocation (Rs. in "000)	Total progressive expenditure (Rs. in "000)	Utilization Percentage (%)
01.	Salary76.02.01	80,00,000	10745869	134(*)
02.	Medical76.02.06	1,70,000	1,32,426	78
03.	Traveling Expense76.02.11	2,00,000	2,00,000	100
04.	Office Expenses 76.02.13	9,32,579	9,31,762	99
05.	Total	93,02579	12,01,0057	102.75

Note ; The above expenditure statement excludes other plan funds viz, IMC/EDP/MDP/ESDP and other special programmes related to schemes.

5. WORKSHOP FACILITIES /REVENUE EARNING

The MSME-DI,Imphal and MSME-DI,Dimapur is offering common Facility services for the benefit of Micro & Small enterprises in the states of Manipur & Nagaland. The common facility includes job work and technical training programmes through Mechanical Engineering Workshop. The detail facilities available in both the institute are given below:

At MSME-DI Imphal

- 1) Turning
- 2) Drilling
- 3) Grinding
- 4) Shaping
- 5) Milling
- 6) Fitting
- 7) Welding

At Branch MSME-DI Dimapur

- 1) Turning
- 2) Drilling
- 3) Grinding
- 4) Shaping
- 5) Welding
- 6) Fitting

MSME-DI,Imphal(MANIPUR)

1)	No. of jobs undertaken	: 08
2)	No. of units benefited	: 03
2)	Revenue Earned(Rs.)	: 9,100/-
3)	Target(Rs.)	: 30,000/-(Target not achieved)
	Total nos, of trainees during the year	: 7 nos.
	Revenue earned from SDP training	:Rs.1,650/-

3(C) Branch MSME-DI,Dimapur(NAGALAND)

1)	No. of jobs undertaken	: 92
2).	No. of units benefited	: 119
2)	Revenue Earned(Rs.)	: 13,000/-
3)	Targets(Rs.)	: 12,000/-
	Total nos, of trainees during the year	: nil

6. Techno-managerial consultancy rendered

The MSME-DI,Imphal& its Branch MSME-DI, Dimapur provide techno-managerial consultancy services to prospective and existing entrepreneurs of Manipur & Nagaland state. The consultancy service were provided to visiting small enterprises, providing assistance to visitors & attending to various enquiries at the respective institutions, through training programmes, through common facility service etc.The details of various assistance/services rendered during the year under report are as under:

A. Techno-Managerial Services:

(i)	No. of units visited by MSME-DI, Officials	160
(ii)	No. of prospective & existing entrepreneurs assisted.	280

B. Various Assistance Provided

(ii)	No. of intensive technical assistances rendered	01
(iii)	No. of project profiles prepared (Annexure-II)	05
(iv).	No. of registration under SCX	00
(vi)	Product specific study/Write-up	00
(vi)	Electrical Directory (New)	01

vii) No. of units recommended for Govt.store purchase 01

Programme(NSIC)

7.A Training/Seminars/Workshop:

Technical Training

The MSME-DI, Imphal and Br. MSME-DI, Dimapur conducted Skilled Development Courses of Three/Six Months duration for developing skills of semi-skilled and unskilled workers of SSI units and prospective entrepreneurs. altogether 7 persons of different category benefited.

B. MARKETING DEVELOPMENT ASSISTANCE:

Not a single unit was sponsored for national as well as international under this scheme.

C. MANAGEMENT ASSISTANCE

An MDP's on Financial management for Micro enterprise owners were conducted to help them improve decision making capabilities for higher Productivity and profitability.

D. SEMINARS

During the year under reported, MSME-DI Imphal and MSME-DI Dimapur organized and conducted the following Seminars/Workshop for the benefit of local MSE :

- i) One day awareness campaign on "Product certification" for MSEs.
- ii) One day seminar on Intellectual property Right(IPR) for MSEs & others.
- iii) One day awareness campaign on Bar -Code

8. IMC/EDP/MDP/ESDP:

ENTREPRENEURSHIP SKILL DEVELOPMENT PROGRAMMES(ESDP)

ESDP/EDP are organized and conducted as regular training activity with the objective to cultivate the latent qualities in youths by enlightening them on various aspects that are considered necessary for setting up of Micro & Small Enterprises.

During the year under report, MSME-DI, Imphal and Br. MSME-DI, Dimapur conducted the following EDP/ESDP in different trade. Altogether 645 persons were trained as per details given below.

MSME-DI, Imphal:Target :29 Achieved: 03
Non-Stipendary ESDP (UEY)

Sl. No.	Name of Training	Venue	Duration	No. of Candidate	Revenue (Rs.)	Expenditure (Rs.)	Category
1	ESDP on Embroidery & Tailoring	M/s DAISY World Embroidery Centre, Khongman Zone-I, Imphal East	25.11.2011 to 30.12.2011	27 nos.	2,700 /-	59,850 /-	F=2 7 M= 25 OB C=2
2	ESDP on "Making of Catton Carpet & Fancy Items"	M/S Shayma Carpet House, Kwakeithel Moirang Pural, Imphal West	23.11.2011 to 02.01.2011	22 nos.	2,200 /-	59,980 /-	All Wo me n=2 2 Gen =17 MI N=0 5
TOTAL				49 nos.	4,900 /-	1,19,830 /-	

Sl. No.	Name of Training	Venue	Duration	No. of Candidate	Revenue (Rs.)	Expenditure (Rs.)	Category
1	ESDP on "Traditional Handloom Weaving"	District PanaSagolkangjei Assn, Keirak, Thoubal Dist.	27.07.2011 to 06.09.2011	24 nos.	-	77,911 /-	All Women
2	ESDP on "Food Processing & Preservation"	AwangKhunou Women and Child Dev.Society AwangSekmei, Imphal West	17.08.2011 to 28.09.2011	25 nos.	-	78,641 /-	All Women
3	ESDP on "Repair & Servicing of Mobile Phone"	Tuibong, Churachandpur Dist.	05.11.2011	20 nos.	-	78,000 /-	All ST M-20
4	ESDP on "Tailoring & Embroidery"	Keithel Manbi, Senapati District	23.11.2011	28 nos.	-	78,000 /-	All ST women F-28
5	ESDP on "Computer Skill & Internet"	X-Treme Wave, Imphal West	08.02.2012	30 nos.	-	78,560 /-	M=20 F=10 All ST
TOTAL				127 nos.	-	3,91,112 /-	

Sl. No.	Name of Training	Venue	Duration	No. of Candidate	Revenue (Rs.)	Expenditure (Rs.)	Category
1	ESDP on "Desktop Publishing (DTP)	Digitech, Dimapur	06.01.2012 to 21.02.2012	26 nos.	1,600 /-	56,460 /-	F=12 M=14
TOTAL				26 nos.	1,600 /-	56,460 /-	

EDPStipendary

Sl. No.	Name of Training	Venue	Duration	No. of Candidate	Revenue (Rs.)	Expenditure (Rs.)	Category
1	EDP on "Food Processing and Preservation" (Weaker Section)	KhoigsaiVeng, Imphal East District	02.03.2012 to 17.03.2012	30 nos.	-	26,232 /-	F=30 All ST
2	EDP(Weaker Section)	ShayumShidha, Takyelpat, Imphal West	09.01.2012 to 20.01.2012	24 nos.	-	25,901 /-	All Female
TOTAL				54 nos.	-	52,133 /-	

10. MANAGEMENT DEVELOPMENT PROGRAMME

MDPs are organized & conducted with the objective of imparting training in management related topics for higher productivity & profitability of existing enterprises and development of new enterprise.

Management Development Programme (MDP) 2011-12

Sl. No.	Name of Training	Venue	Duration	No. of Candidate	Revenue (Rs.)	Expenditure (Rs.)	Category
1	MDP on "Financial Management"	Sai Computer, Dimapur	30.01.2012 to 03.02.2012	20 nos.	250 /-	20,000 /-	M=12(ST) M=2(Gen.) F=5(ST) F=1(Gen.)
TOTAL				20 nos.	250 /-	20,00 /-	

11. INDUSTRIAL MOTIVATIONAL CAMPAIGNS ORGANISED

The MSME-DI Imphal and MSME-DI,Dimapur organized and conducted Motivation Campaigns to motivate people of different category & community to

Take up self employment & to promote entrepreneurship in the states of Manipur & Nagaland. During the year under report, the following IMC's were conducted as given below:

MSME-DI, Imphal:

Institute Target : 32 Achieved : 07

Intensive Motivation Campaign (IMC) 2011-12

Sl. No.	Name of Training	Venue	Duration	No. of Candidate	Revenue (Rs.)	Expenditure (Rs.)	Category
1	One day Intensive Motivation Campaign	Leishan khong Liling, Thoubal District	19.12.2011	60 nos.	-	7,995 /-	M=13 F=47 Total=60
2	One day Intensive Motivation Campaign (PMEGP Exhibition)	THAU Ground, Imphal West	27.12.2012	48 nos.	-	7,800 /-	M (ST)=7
3	One day Intensive Motivation Campaign	Haobam Marak Chingtham Leikai, Imphal West	14.03.2012	47 nos.	-	7,990 /-	M=5 F=42 Total=47
4	One day Intensive Motivation Campaign	Shayum Shidha, Takyelpat, Imphal West	06.01.2012	35 nos.	-	7,715 /-	M=1 F=34 Total=35
5	One day Intensive Motivation Campaign	Shayum Shidha, Takyelpat, Imphal West	07.03.2012	43 nos.	-	7,609 /-	M=5 F=38 Total=43
6	One day Intensive Motivation Campaign (Unemployment Educated Youth)	Social Development Organisation at Thambalkhong, Imphal East	23.11.2011	60 nos.	-	7,950 /-	M=2 F=58 Total=60
7	One day Intensive Motivation Campaign	Churachandpur District	23.02.2012	35 nos.	-	7,500 /-	M=5(ST) F=30(ST) Total=35
TOTAL				328 nos.	-	54,559 /-	

MSME-DI, Dimapur:**Institute Target : 07****Achieved : 03****Intensive Motivation Campaign (IMC) 2011-12**

Sl. No.	Name of Training	Venue	Duration	No. of Candidate	Revenue (Rs.)	Expenditure (Rs.)	Category
1	One day Intensive Motivation Campaign	Burma camp., Dimapur	25.07.2011	60 nos.	-	8,000 /-	M=5(ST) F=55(ST)
2	One day Intensive Motivation Campaign (PMEGP Exhibition)	Tenala Ward Makokchung, Dimapur	28.11.2011	54 nos.	-	8,000 /-	M=18(ST) F=36(ST) Christian
3	One day Intensive Motivation Campaign	Elite hall, Makokchung, Dimapur	29.11.2011	60 nos.	-	7,9907/-	M=25(ST) Christian F=35(ST) Christian
TOTAL				174 nos.	-	23,997 /-	

12. SEMINARS/AWARENESS/WORKSHOP PROGRAMMES:

With the liberalization of the economy, the MSE sectors needs to Up gradeits quality to meet the International standards. In order to create awareness on these and other issues during the year under report, the following programmeswere conducted as detailed given below:

MSME-DI,Imphal.

Sl. No.	Name of Training	Venue	Duration	No. of Candidate	Revenue (Rs.)	Expenditure (Rs.)	Category
1	One day bar code sensitization programme	DIC, Imphal West	19.03.12	20 nos.	2,000 /-	29,000 /-	M=6 F=3(mino.) F=11 T=20 nos.
2	One day bar code sensitization programme	Hope Enterprises, Churachandpur	23.03.12	21 nos.	2,100 /-	29,500 /-	M=6 (ST) M=2(other F=13 (ST) T=21 nos.
3	Vender Development Programme (VDP)	LamyambaShanglen, Palace Ground, Imphal East	21-3-12	Micro = 18 Visitor=167	----	49,550 /-	
4	Intellectual	Hotel Classic,	22.03.12	60 nos.	-----	89,127/-	M=25

	Property Right (IPR)	Imphal					F =24 F =10(ST)
TOTAL				286 nos	4100/-	197177/-	

MSME-DI, Dimapur:

Packaging for Exports,VDP,IPR,TEQUP

Sl. No.	Name of Training	Venue	Duration	No. of Candidate	Revenue (Rs.)	Expenditure (Rs.)	Category
1	Three day training programme on Packaging for export	Nagaland Mini Tool Room & Training Centre, Dimapur	08.02.2012 to 10.20.2012	40 nos.	1,000 /-	56,995 /-	M=2 (SC) M=8 (ST) M=4 (OBC) F=2 (SC) F=18 (ST) F=4 (OBC) T=40 nos.
2	One day state level Vender Dev. Programme(Buyer & Seller Meet for MSMEs)	Nagaland Mini Tool Room & Training Centre, Dimapur	09.03.2012	132 nos.	5,000 /-	47,936 /-	
3	One day awareness programme on Intellectual Property Right (IPR) for MSME	Nagaland Mini Tool Room & Training Centre, Dimapur	12.03.2012	70 nos.	5,000 /-	80,428 /-	
4	One day awareness programme for encouraging MSMEs to acquire product certificate licenses from National & International bodies (TEQUP)	Nagaland Mini Tool Room & Training Centre, Dimapur	06.02.2012	66 nos.	-	32,500 /-	M=3 (SC) M=22 (ST) M=27 (OBC) F=11 (ST) W=3 (OBC) T=68 nos.
TOTAL				308 nos.	11,000/-	2,17,859 /-	

13. Economic Investigation and other statistical work done:

a). **State Profile :Nil**

Target :2 nos.

Achieved :Nil

b). District Profile:

Target :5nos.

Achieved :Nil

d). Parliament Questions Attended

The Institute received and response to Lok Sabha/Rajya Sabha Parliament Questions as and when received during the year. The matter was followed up with the concerned department of the State Government and other and reply furnished to H. Q. office.

e). Meetings Attended:

Task Force Meetings. Officers of the MSME-DI, Imphal and Br. MSME-DI Dimapur attended PMEGP task force Meetings for selection of potential beneficiaries under the PMEGP Scheme. The E.I division is co-coordinating for deputing officials to various district Industries Centre (D.I.C) s.

f). IMPCC Meeting.

The Inter-Media Publicity Co-ordination Committee Meetings (IMPCC) of Manipur were attended regularly and the progress and various work done of the institute were reported in the meeting.

g). State Level Bankers' Meeting (SLBC).

The MSME-DI, Imphal regularly attended the SLBC Meetings convened by lead Bank (State Bank of India) in the state of Manipur and issues related with implementation of MSME schemes related with promotion of micro enterprises were raised in the meeting.

h). Assistance to DIC:

The MSME-DI, Imphal and its Branch MSME-DI, & Dimapur maintained a close liaisoning with all the DICs of Manipur & Nagaland States throughout the year. The officers visited the DIC's as and when required in various routine and other back-up support.. Also various training courses/programmes were also conducted with the help and association of DICs.

Besides, all kinds of assistance/ support especially on matters of filing of E.M especially in providing necessary codes(ASICC & NIC) through the applicants have been provided to DICs as and when required.

14. Implementation of O/oDC(MSME) Schemes.

a). MSE-CDP Scheme

Diagnostic Study Report of Handloom Weavers Cluster of Churachandpur district was conducted for further soft intervention.

b). Senet Division:

Under SENET division,AMCs of personnel computers and other related hardware's were taken up along with website maintenance. Also necessary items for PCs installed in the institute were also procured for all the division and also internet connectivity was also done under SENET.

c). National Award for outstanding performance in Entrepreneurship.

During the year under report, the institute motivate, encourage and recommended micro & small enterprises of the state to availed the scheme. And M/sKetawn,Imphal and M/s Promila Embroidery was selected and conferred a special recognition award under scheme of the National Award,2010 for

f). Others

One unit was assisted in availing ISO-9000 re-imburement scheme during the year under report.

15. Assistance provided to SC/ST/Women/Weaker Section/ of the society:

The table below shows the various assistance provided to above categories:

2010 – 2012:

Category	nos. assisted	%
Scheduled Caste	32	3.9
Scheduled Tribe	373	46
Women	661	82.33
Minority & others	65	8.10

16. TRAINING OF MSME –DO OFFICIALS;

No officials were sponsored for undergoing in country and various training programmes during the year under report.

17. PROMOTION OF HINDI:

During the year under review, the institute organized Hindi seminar/workshops and others as part of development of official language. as given below.

Conducted Hindi Divas on 14.09.2011.And Hindi week celebration was also held in the institute and prizes were also distributed to staffs who performed well.

Besides, the above programme,quarterly Hindi meeting was also conducted.

In addition a team of committee of parliament on official language had conducted inspection on the progress as well as performance of official language in respect of Manipur state during Nov.2011.The problem faced by the institute for non-posting of Hindi Translator in the institute was also highlighted to the committee.

18. Modernization of Library:

During the year under report, The MSME-DI,Imphal and Branch MSME-DI Dimapur procured Technical, Administrative, Journals in English & Hindi to upgrade the existing library for prospective & existing entrepreneurs and other general public to enriched their Knowledge in the various entrepreneurial subjects. And also, a small almirah procured for MSME-DI,Imphal under the library fund.

Utilization of Library fund is as below:

Fund allotted ; Rs. 30,000.00

Fund already utilized : Rs. 14,185.00

Fund utilization percentage : 47.20 %

19. Implementation of RTI Act,2005

The performance of the institute in handling & dealing as well as submission of quarterly report was not satisfactory at all.

20. Office building maintenance work.

During the year under report, no maintenance work, both civil & electrical installation was taken up.

21. Other Misc works/activities:

- Dy. Director in charge inaugurate a month long ESDP on Tailoring and Embroidery for Weaker section organized by NGO' under TREAD scheme.
Officer of the institute also attended various programme and highlighted various services and scheme of MSMEs.
- Staff meeting for officials of MME-DI, Imphal was held on 16.05.2011 in the conference hall of the Institute to discuss various staff side issues.
- Action plan meeting 2011-12 was held on 20.05.2011 in the conference hall of the institute. Official of branch MSME-DI, Dimapur also attended the meeting. The meeting discussed action plan on how to achieve targets assigned by Hqrs. Office.
- Dy. Director I/C attended a meeting on pre-bid under e-tracking system of PMEGP scheme in the office of state KVIC on 27.05.2011
- Dy. Director I/C attended and delivered lecture on schemes of O/O DC(MSME) in the one day seminar organized by ASOCHAM, MOFPI, ICAR, etc. On 27.05.2011.
- Dy. Director I/C paid on official visit to Kohima, Nagaland and held discussion with state industries dept. Authorities on implementation of the various O/O DC(MSME) schemes on 16.06.2011.
- Attended the media meeting at air on 18.08.2011 (IMPCC) Imphal.
- Visited NMTC & MEET again, NMTC , Dimapur in connection with organizing programme on 11.11.2011
- Visited and meet the director O/O directorate of Industries and Commerce, Kohima on 22.11.2011 in connection with MSEFC report.
- Visit to MSME-DI, Imphal in –connection with action plan meeting from 15.11.2011 to 15.11.2011.
- One unit isvisited and assisted in connection with re-imburement of ISO-9000 and product certificate during the month.
- Visit to DIC, Agriculture, Horticulture, Sericulture, Veterinary dept., Fishery, Electricity, Employment Exchange etc. for collection of information as related to the preparation of district industrial survey report at Bishnupur district of Manipur.
- Visit to Directorate of Industries and Commerce,Kohima in connection with collection of Govt. of Nagaland MSME Act Notification on 05.12.2011.
- Visit & discussed with General Manager, DIC, Dimapur on 09.12.2011 in connection with organizing Bar Code seminar/VDP/ISO/TEQUP schemes.
- Attend the meeting of Nagaland Mini Tool Room & Training Center Dimapur on 12.12.2011 in connection with setting up of 16 nos. Incubators under Ministry of MSME Schemes.
- Participation in Hindi language meeting on 27th January 2012 at Dimapur.
- One day Hindi workshop held on 13.01.2012 at MSME-DI, Imphal.
- Attend the 7th annual general meeting of the Nagaland Mini Tool Room & Training Centre held on 03.02.2012.
- Attend the inaugural programme on ESDP on Bakery Products at Bakery Association, Dimapur organized by IIE, Dimapur.
- Attend the inaugural programme on ESDP on Mobile Phone Repair & Servicing, Photograph and Videography at Manipal Institute of Computer, Dimapur organized by IIE Dimapur.

- Organized one day Sensitization Programme on “Barcode” at Kohima in association by Directorial of Industries & Commerce, Kohima, Govt. of Nagaland. AD (IMT) delivered lecture and power point presentation given the peoples 30 participated were motivated.
- Dy. Director in charge attended the State Level Bankers Committee meeting organization by lead bank, State Bank of India, Reserve Bank of India reads out code of conducts for bankers to address various issues concerning the MSME sector in the meeting.
- Dy. Director in charge helped and guide a lady entrepreneur on how to avail CLCSS scheme.
- The State Level Selection Committee for National Award 2010 was held in the office chamber of Principle Secretary (Comm. & Ind.), Govt. of Manipur. All concerned members were also present in the selection committee.
- Dy. Director in charge paid visit to M/s Likla Enterprise and provide on spot consultancy service on availing CLSS, Product certificate & ISO-9000, Reimbursement scheme.
- Investigator (EI) attended PMEGP task force interviews for selection of suitable beneficiary for Imphal West district.
- An official meeting
- AD (Mechanical) visited to M/S Ketawn, Yumnam Leikai and M/s Surface Shoe, Malom for registration ISO Scheme an incentive of MSME.
- AD (Mech.) attended PMEGP task force interview for selection of suitable beneficiary for Imphal West district.
- AD (IMT) attended PMEGP task force interview for election of suitable beneficiary for Thoubal district.
- AD (SSS) attended PMEGP task force interview for election of suitable beneficiary for Bishnupur district.
- Attended the media at AIR on 18.08.2011 (IMPCC) Imphal.
- One unit/organization has submitted application for reimbursement of ISO-9000 scheme and is under process.
- Two local MSEs units were provide necessary information and guideline on how avail Bar Code, BIS, Trademark.
- An official meeting on the formation of Innovation Cluster Management Committee was held on 24.06.2011 at conference hall, MSME-DI Imphal.

22. Staff Position**a) MSME-DI, Imphal**

Position of Staff as on 31-03-2012

Sl.No	Designation	In position	Remarks
01.	Dy. Director (Elect.)	01	Act as over all in charge of Imphal&Dimapur
02.	Dy Director (Admn)	01	Posted against D.D.(L/f) and recently D.D(L/F) post was abolished by H.Q. office and continued without post.
03.	Asstt. Director (Mech)	01	--
04.	Asstt. Director (IMT)	01	--
05.	Asstt. Director (S/S)	01	--
06.	Investigator (E.I)01		--
07 .	Stenographer Gr. I	01	--
08.	Draftsman	01	--
09.	UDC	01	--
10.	LDC	04	--
11.	Driver	01	--
12.	Skill Worker	01	--
13.	Helper	02	--
14.	Daftry 01		--
15.	Peon	03	--
16.	Watchman	01	--
17.	Sweeper	01	--
18.	Farash 01		--

Total : 24nos.

b) Branch MSME-DI- Dimapur(As on 31-03-2012)

Sl.No	Designation	In position	Remarks
01.	Asstt. Director (Mech))	01	---
02.	LDC	01	
03.	Instructor	04	
04.	Driver	01	
05.	Peon	01	
	Total	: 08 nos.	

Note :- Officials in the trade of IMT, Mech& Food is the immediate requirement for the institute to function effectively and at least one senior official at Dy. Director level, in the implementation of O/ODC(MSME) schemes and the various activities.. Due to acute shortage of officer level position, the functioning of the institute is not up to the desire level. And as regard to subordinate staffs, the existing manpower is quite sufficient.