

**NATIONAL EXHIBITION “MSME EXPO 2010” OF THE MINISTRY OF MICRO , SMALL & MEDIUM ENTERPRISES TO BE HELD ON 14<sup>th</sup> – 27<sup>th</sup> NOVEMBER 2010 IN HALL NO. 03 , PRAGATI MAIDAN , NEW DELHI.**

**REGISTRATION FORM**

1. Name of the unit .....
2. EM Number/ SSI Registration .....
3. Category under which applied ( Gen. / SC / ST / Women / NER )  
**Documentary evidence for the underline categories may be furnished .**
4. Postal Address .....
- .....  
Pin.....
5. Telephone Numbers .....
6. Fax Numbers .....
7. E Mail ID .....
8. Mobile Number .....
9. Name of the Proprietor / Partner / CEO .....
10. Name , Designation & mobile number of the contact person .....
11. Types of the products to be displayed by the unit .....
- ( along with units profile & products brochures )  
.....  
.....
12. Does the unit have ISO-9000 / ISO – 14000 Certification .....
13. R & D Activities .....
14. Award received .....
15. Any other remarkable achievements .....

( Name & Designation )

( Signature on behalf of the unit )

( for any assistance , if required you may please contact to Shri Ashok Malhotra, Asstt. Director, Mob. 9810442703 and Shri Bijender Kumar , Asstt. Director, Mob. 9818458653 at Head Quarter, O/o DC ( MSME ), Nirman Bhawan New Delhi)

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**OFFICE OF THE DEVELOPMENT COMMISSIONER (MSME)  
MINISTRY OF MSME, NIRMAN BHAWAN, NEW DELHI.**

**APPLICATION FORM FOR EXHIBITOR BADGES OF OFFICERS OF MSME**

*Exhibitor Name:				Exhibitor Unique ID:										
Participants Details (Details of the Exhibitor & Personnel to be deployed in his Display booth Area)														
1. Name:														
2. Sex:	Male	Female	3. Date of Birth:	D	D		M	M		Y	Y	Y	Y	Photo: Size of the photo should be 3.5cm x 4.5cm
4. Identification Mark:														
5. Residential Address Line 1:														
Address Line 2:														
6. City/Town/Village:				7. State:				8. PIN Code:						
9. STD Code:				10. Telephone:				11. Fax:						
12. Mobile:				13. E-mail ID:										
14. Father' Name:														
15. ID Proof Type (Tick one or more option and attach a copy of relevant document)														
A. Govt. ID		B. Voter ID				C. Driving License				F. Others (Specify)				
D. Passport		E. Ration Card												
16. Details of ID Proof attached														
S. No.	Description (given at 15 above)			ID Number			Date of Issue			Place of Issue				
1.														
2.														
3.														

Signature of the Applicant	Recommended & Signed by Exhibitor/Pavilion Director	Recommended & signed by ITPO Official	IITF 2010 Badge Number

**Please see terms & conditions, guidelines of filling up Application form for Exhibitor Badges (IITF-F02)**

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National Exhibition “**MSME - EXPO 2010**” of the Ministry of  
Micro, Small & Medium Enterprises to be held on  
14 – 27<sup>th</sup> November 2010 in Hall No. 3, Pragati Maidan, New Delhi.

**Terms & Conditions**

1. Size of the stalls will be ( 3m X 3m ) @ Rs. 50000/- per stall ( 50 % concession will be provided to SC / ST / Women / NER Enterprises )
2. The charges of stall will be for the period 14 – 27 November 2010
3. Participants will be allowed to sell their products in the exhibition.
4. Payment of all applicable taxes on sale etc. will be the responsibility of exhibitors.
5. Cost of transportation of exhibits from the unit to exhibition and back will be borne by the units themselves.
6. Following items will be provided in the stall:-
  1. Table - One
  2. Chair - Two
  3. Spot Lights - Six
  4. Dustbin - One
7. No additional display space will be provided in the exhibition .
8. Only Two Exhibitor passes will be issued to persons managing the each stalls by IITF. For further assistance participants may get in touch with officers of IITF, Pragati Maidan, New Delhi.
9. The stalls are not transferable and **Sharing of the stalls is not allowed.**
10. Exhibitors should ensure not to change the exterior lay out of the stall allotted to them and not use any area outside the stall or the aisle.
11. Exhibitors are liable for compensation of any damage to the furniture fittings or any other property, caused due to their negligence.
12. Smoking is strictly prohibited in the exhibition hall
13. Tentative timings of the exhibition will be from 10.00 a.m. to 8.00 p.m.
14. The Exhibitors required if any additional items in the stall are required to pay extra to the event organizing agency.
15. The exhibitors are sole responsible for any theft in their stall. However, the security arrangements have also been made after the exhibition hours.

**Guidelines of filling up Application form for Exhibitor Badges (IITF-F02)**

*	Exhibitor name should be the same as given in the application form for domestic participation and Exhibitor-Applicant Unique ID should be the same as given by ITPO to each applicant at the time of submission of application.
**	Please note that the details about the entitlement of badges is given in the Terms and Conditions. Separate forms have to be submitted for each person requiring a badge. At least one application for Badge should be submitted along with Application for participation.

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