

**No. SNT-SH/2/2024-DI AND TC-DCMSME (E-4027684)**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES**  
**0/ o DEVELOPMENT COMMISSIONER (MSME)**

**Nirman Bhawan, New Delhi**  
**Dated: 09/09/2025**

**Sanction Order**

To,

1. PAO (MSME), New Delhi/Kolkata/Chennai/Mumbai
2. All MSME-DFO, MSME-TCs, MSME-TSs

**Sub-** Allocation of Funds to All MSME-DFO, MSME-TCs, MSME-TSs for purchase of IT Equipment (80 Desktops and 10 Printer) in the year 2025-26- reg

I am directed to convey the approval of the competent authority for allocation of funds amounting to Rs.71,70,000/- (Rupees Seventy-one Lakh Seventy Thousand Only) to **All MSME-DFO, MSME-TCs, MSME-TSs for purchase of IT Equipment (80 Desktops and 10 Printer)**” SENET Head during the Year 2025-26. The details are as below:

Sr No	Name of Field Office	Desktop	Printer	Sanctioned Amount
1	MSME- DFO Cuttack	2	-	170000
2	MSME- DFO Goa	2	-	170000
3	MSME- DFO Guwahati	2	-	170000
4	MSME-DFO Dehradun	2	-	170000
5	MSME-DFO Haldwani	2	-	170000
6	MSME-DFO Karnal	2	-	170000
7	MSME-DFO Gangtok	2	-	170000
8	MSME-DFO Jaipur	2	-	170000
9	MSME-DFO Chennai	2	-	170000
10	MSME-DFO Kanpur	2	-	170000
11	MSME-DFO Thrissur	2	-	170000
12	MSME-DFO Hyderabad	2	-	170000
13	MSME-DFO Solan	2	-	170000
14	MSME-DFO Indore	2	-	170000
15	MSME-DFO Raipur	2	-	170000
16	MSME-DFO Ahmedabad	2	-	170000
17	MSME-DFO Kolkata	2	-	170000
18	MSME-DFO Okhla	2	-	170000
19	MSME-DFO Dimapur	2	-	170000
20	MSME-DFO Ranchi	2	-	170000
21	MSME-DFO Agartala	2	-	170000
22	MSME-DFO Ludhiana	2	-	170000
23	MSME-DFO Imphal	2	-	170000
24	MSME-DFO Prayagraj	2	-	170000
25	MSME-DFO Visakhapatnam	2	-	170000
26	MSME-DFO Muzaffarpur	2	-	170000
27	MSME-DFO Jammu	2	-	170000
28	MSME-DFO Patna	2	-	170000
29	MSME-DFO Nagpur	2	-	170000
30	MSME-DFO Mumbai	2	-	170000
31	MSME-DFO Agra	2	-	170000
32	MSME-DFO Hubli	2	-	170000
33	MSME-DFO Bengaluru	2	-	170000
34	MSME TC Kolkata	2	1	207000
35	MSME TC Mumbai	2	1	207000
36	MSME TC Okhla Delhi	2	1	207000
37	MSME TC Chennai	2	1	207000
38	MSME TS Hyderabad	1	1	122000



Sr No	Name of Field Office	Desktop	Printer	Sanctioned Amount
39	MSME TS Bengaluru	1	1	122000
40	MSME TS Bhopal	1	1	122000
41	MSME TS Kolhapur	1	1	122000
42	MSME TS Jaipur	1	1	122000
43	MSME TS Puducherry	1	1	122000
	Total	80	10	Rs 71,70,000/-

\* Ceiling limit/configuration of items:

S. No.	Name of IT Infra	Specifications	Ceiling Limit per unit (not to exceed in Rs)
1	Desktop	Processor: Intel Core i7, 12 Generation, OS: Windows11 professional, RAM: 16 GB, Hard Disk; 1024 GB, SSD	Rs 85,000/- per Unit
2	Printer	Type of Printing-Mono color Scanning Facility -Yes Photocopier Facility- Yes Warranty - 01 Year (Minimum) Printing Technology- Laser	Rs 37,000/- per unit

2. The amount sanctioned for the subject items would be utilized by the respective offices as per the items quantity mentioned. No change in quantity and location will be allowed under this sanction.

3. All MSME-DFO, MSME-TCs, MSME-TSs office may be advised to Field offices may be advised to follow the Purchase Procedures, as given in latest General Financial Rules 2017 and procure the item through GeM only. Also, field offices are requested to follow MIETY guidelines/ specifications-Preferably High-end Specifications (OM No. W43/4/2020-IPHW dated 17.04.2021) while purchasing the IT equipment.

4. The expenditure of Rs.71,70,000/- (Rupees Seventy-one Lakh Seventy Thousand Only) will be accommodated in No. 68- Ministry of Micro, Small and Medium Enterprises under (4851.00.102.33.00.71) Under Information, Computer, Telecommunication (ICT) Equipment SENET Budget Head in FY 2025-26.

5. HoD should furnish the statement of actual expenditure incurred to this office by 2nd of the following month and ensure to utilize the sanctioned amount within 3 months from the day of issuing sanction. If the funds are not utilized within 3 months, the same will be withdrawn without any intimation.

6. This issues with the approval of the competent authority vide note#114, e-office file no. E-4027684 dated 03.09.2025.

Yours faithfully,

Dr Ramesh Kumar Yadav

Director (SENET)

डॉ. रमेश कुमार यादव / Dr. Ramesh Kr. Yadav

निदेशक / Director

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

Ministry of Micro, Small & Medium Enterprises

विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय

Office of the Development Commissioner (MSME)

भारत सरकार / Govt. of India

Copy for information & necessary action to: -

- 1) B&A Section, Deptt. Of IP & P, Ministry of Industry, Udyog Bhawan, New Delhi
- 2) Cash Section, Office of DC (MSME), Nimman Bhawan, New Delhi
- 3) Planning Division, Office of DC (MSME).
- 4) Guard File/Section for uploading on DC (MSME) website

डॉ. रमेश कुमार यादव / Dr. Ramesh Kr. Yadav

निदेशक / Director (SENET)

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

Ministry of Micro, Small & Medium Enterprises

विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय

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